



Township of Uxbridge Public Library Board Meeting Agenda

Date: Thursday, May 27, 2021 @ 7:00 PM

Location: Teams Virtual meeting

Public Access: Interested parties please pre-register for this meeting by email aferraro@uxbridge.ca

1. Call to order:
2. Disclosure of Pecuniary Interest and the General Nature thereof.
3. Approval of Agenda
4. Approval of April Minutes
5. Committees:
 - 6.1 Finance –
 - April accounts
 - 6.2 Governance and HR Committee
 - NEW CEO job description
 - NEW Library Manager job description
 - NEW (future) Program Coordinator job description
 - 6.3 Community Committee
 - Poppy Project
 - FROM April 26, 2021 ...THAT the Council of the Township of Uxbridge refer the request of Laura Taylor-Shields to install and/or erect a display of knit/crocheted poppies at the Cenotaph, along the trellis wall as well as on the Library balcony, the Library wall and the Col. Sam Sharpe monument to staff to include all key stakeholders in considering the proposal and come back with a report.
6. New Business
 - Ontario Library Service (OLS)
7. Ongoing Business / Action items
 - Facility update (Amanda)
 - Tower dates



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8. Correspondence

- AMPLO colleagues: At its April 8, 2021 regular meeting, the Stormont, Dundas and Glengarry County Library Board approved the attached Resolution. Please bring this to the attention of your Library Boards.
- Books go round

9. Round Table

10. Council Connects

11. Date of Next Board Meeting: June 25, 7:00 PM

12. Adjournment



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Present: Dave Phillips, Gord Shreeve, Lynn Klages, Corrinne Morrison, Amanda Ferraro, Willie Popp, Agnes Croxford, Gary Ruona, Martin Koolhaas, Dwight Clements

Regrets: Donna Condon, Dave Barton

Guests: Judy Risebrough

1. Call to Order @ 7:02 pm.

- Land Acknowledgement
- Note: This is a virtual meeting and public access was provided by asking for pre-register registration to this meeting by email aferraro@uxbridge.ca.
- Agenda and pre-registration information was posted on Library website
- No requests were made.

2. Disclosure of Pecuniary interest and the General Nature thereof.

✓ *No disclosures*

3. Approval of Agenda

- Addition of
- ✓ *Moved by Lynn, seconded by Gord; carried*

4. Approval of January Minutes

✓ *Moved by Lynn, seconded by Gord; carried*

5. Guest Presentation:

- Judy Risebrough gave an update on the Uxbridge Downtown Revitalization Project: Presentation was attached to Agenda.
- Acknowledge that both Lynn and Amanda were on the Committee, Lynn representing the Library.

6. Committees:

6.1 Finance –

- March accounts
- ✓ *Moved by Martin, seconded by Lynn; carried*



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- Report LIB 01-21 Eavestrough repairs

✓ Moved by Willie...

1. THAT Report LB-01/21 be received for information
2. AND THAT the Library Board approve Option 2.
3. AND THAT the Library Board approve the quote from Trio roofing systems for \$6,130.00 +HST

✓ seconded by Agnes; carried

- Report LIB 02-21 Tower Tender

✓ Moved by Lynn...

1. THAT Report LB-02/21 be received for information
2. AND THAT Historic Restoration Inc. be awarded the project for \$112,100.00 plus HST
3. AND THAT the Library Board approve the addition of Historic Restoration Inc. Provisional cost for Composite Louvres for an extra \$15,000.00
4. AND THAT the Library Board approve the funding of this project from \$86,000 in savings in operating costs from not filling a vacant position, \$14,455 from Township reserves related to the library and \$39,545 from additional savings from the 2021 operating budget if available, and if not available then by drawing from the Library's accumulative surplus, not to

✓ seconded by Gord; carried

6.2 Governance and HR Committee

- Corrinne gave an update on COVID staffing. We retained 3 circ staff for this lock down and have been able to work on online and grab and go programs. Staff feel safe and public are happy with the services that the Library is able to provide.



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6.3 Community Committee

- Grab and Go – online form for children's items now available at www.uxlib.com.
- Social Media success Spring Break stats
 - **Lego**

Monday	8 families	<u>Scavenger Hunt</u>
Tuesday	14 families	4 families
Wednesday	11 families	12 families
Thursday	15 families	15 families
Friday	9 families	11 families
 - Facebook AVERAGES for the 10 posts for two programs combined
 - WELL over 1000 Reach per post
 - Over 30 for Engagements per post
 - Average of 6 Shares per post
- Drag Queen Storytime - scheduled date July 7th - Corrinne

7. New Business

- Parks Canada – free programming sessions in June.
- Super Star Story being added– 4 dates with Author readings

8. Ongoing Business / Action items

- Facility update (Amanda)
 - Gate and new signage are now installed - see pictures

9. Correspondence

- N/A

10. Round Table



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- Willie expressed a big thank you to Staff for pivoting quickly with COVID rules changes.

11. Council Connects

- Culvert moving well. Target for June completion

12. Date of Next Board Meeting: May 27, 7:00 PM

13. Adjournment 8:25

- ✓ Moved by Agnes, seconded by Martin; carried

Date	Vendor Check Name	Invoice Number	Invoice Description	Amount \$
2021-04-01	STOUFFVILLE GLASS INC.	2019343	MAINTENANCE	\$1,339.05
2021-04-01	BRODART CANADA COMPANY	057937	SUPPLIES	\$79.70
2021-04-01	LIBRARY SERVICES CENTRE	601831	BOOKS	\$640.10
2021-04-01	ELEXICON ENERGY	51001548-02/MAR2021	HYDRO-FEB 8-MAR 8	\$701.07
2021-04-01	ALPHA OMEGA SIGNS INC.	16249	SIGNS	\$1,384.25
2021-04-01	AMPOT PORTABLE TOILETS INC.	0000241778	TOILET REPAIRS	\$390.01
2021-04-01	BRODART CANADA COMPANY	057995	SUPPLIES	\$147.38
2021-04-01	ENBRIDGE	113542251003/MAR2021	ESTIMATE-FEB 18 TO MAR 17	\$733.27
2021-04-01	LIBRARY SERVICES CENTRE	601433	BOOKS	\$745.84
2021-04-01	NEWMARKET PRE-CAST CONCRETE	38895	SUPPLIES	\$132.73
2021-04-01	DURHAM REGION -UTILITY FINANCE	7884100000/MAR2021	WATER AND SEWER-DEC 29-FEB24	\$335.54
2021-04-13	GDL SOLUTIONS INC.	16-1043-LIBRARY	SERVICES-APRIL	\$2,041.91
2021-04-13	LIBRARY SERVICES CENTRE	602187	BOOKS	\$435.37
2021-04-13	CIBC VISA	FEB 25 TO MAR 24/21	EXPENSES-FEB 25 TO MAR 24	\$994.78
2021-04-19	BELL CANADA	9058529747/APR2021	TELEPHONE-APRIL	\$289.18
2021-04-19	BRODART CANADA COMPANY	058588	LABELS	\$167.09
2021-04-19	CORRINNE MORRISON	MILEAGE-FEB TO MAR	MILEAGE-FEB TO APR	\$69.62
2021-04-19	BRODART CANADA COMPANY	058458	SUPPLIES	\$805.13
2021-04-19	BRUCE CLARK & SON PLUMBING &	11959	ANNUAL BACKFLOW TEST	\$209.05
2021-04-19	GZA INC.	491830-LIBRARY	SNOW REMOVAL-APRIL-LIBRARY	\$2,949.30
2021-04-19	GZA INC.	491831-LIB	HOLDBACK-SNOW REMOVAL-LIB	\$1,966.20
2021-04-19	BELL CANADA	9054732375/APR2021	TELEPHONE-APRIL	\$115.50
2021-04-19	LAKERIDGE HEALTH	B9357-Q4LIBRARY21	CARDIAC SAFE PRG-JAN TO MAR/21	\$282.50
2021-04-19	ROGERS	234-577581309/MAR21	INTERNET-MAR 22 TO APR 21	\$135.59
2021-04-19	XEROX CANADA LTD.	85400222	COPIES	\$28.59
2021-04-22	INSIGNIA SOFTWARE	2614	ANNUAL SOFTWARE-MAY21-APR22	\$3,051.00
2021-04-22	11158465 CANADA INC. C/O JIM NELSON	779235	CARETAKING-APRIL	\$1,627.20
2021-04-29	CDW CANADA INC.	B348543	COMPUTERS	\$4,961.60
2021-04-29	DESJARDINS CARD SERVICES	1189382	OFFICE SUPPLIES	\$101.69
2021-04-29	HEAT-AIR MECHANICAL LTD.	33081	MAINTENANCE-APRIL	\$2,430.95
2021-04-29	LIBRARY SERVICES CENTRE	602879	BOOKS	\$444.72
2021-04-29	LIBRARY SERVICES CENTRE	602533	BOOKS	\$254.78
2021-04-29	DE LAGE LANDEN	7999418	COPIER-5/15/21-6/14/21	\$196.50
2021-04-29	DESJARDINS CARD SERVICES	1129823	OFFICE SUPPLIES	\$153.65

2021-04-29 RONA INC.	33220-12697571	SUPPLIES	\$17.98
2021-04-29 TACOMA ENGINEERS INC.	79108	CONSULTING-CLOCK TOWER	\$1,695.00
2021-04-29 LIBRARY SERVICES CENTRE	602880	BOOKS	\$62.87
			<u>\$32,116.69</u>

Uxbridge Poppy Project

Presentation to Uxbridge Council by: Laura Taylor-Shields

In the summer of 2020, I had learned of the Niagara Poppy Project. They were looking for people to volunteer in making poppies for this display. The goal was for around 11000 poppies. Some coworkers and I started making some poppies. We dropped them off. We were part of a large group of contributors from around the world. I returned at the beginning of November 2020 to see them on display. I was very impressed.

It was my understanding they did not get all the poppies attached in time, and will be expanding this display the following year. I had also read they wanted a display in the town hall in the future.

After having seen the display, the days following, inspiration struck. Next thing, I was messaging Gloria Eng of the Uxbridge Legion Poppy Fund. I mentioned the idea at her, along with a few other ideas. It was a busy time of the year for Gloria, but she loved the idea!!

A few months have gone by now. The wheels continued to turn slowly, thinking of designs, how many poppies could possibly be needed, will the idea catch on? etc. This display will be recyclable. It can be reused year after year. Perhaps more poppies added to over time?

Now, where to display this community collaboration of poppies? After some thought, it was decided it best be displayed by the library and Cenotaph intersection, where it would have the most exposure to vehicular and foot traffic.

At present, there is a Facebook page, the Uxbridge Poppy Project, with over 100 followers.

I've reached out to the nursing and senior homes in hopes to engage the activity groups and encourage the seniors to partake.

At the time of writing this Douglas Crossing has expressed interest, a box of donated yarn and patterns have been dropped off to help get them started. Shobrook Gardens expressed interest, but will wait until the lockdown orders have been lifted before they reach out to the residents.

The goal is to spread the word well beyond the Uxbridge boundaries!!

Niagara Falls had people from all around the world shipping poppies to them.
Amazing.!!!

The current goal is for 3000 poppies to be made. That is approximately 170 7oz balls of yarn. 1666 hours labour making poppies. Plus the time to assemble too.

With community donations and volunteer assistance, it is hoped that these efforts will cover the cost of this project.

I have posted on Social Media that donations of yarn or cash would be gratefully accepted. Some donations have already purchased yarn ready to donate to the senior's homes. Additional Items that will need to be purchased, or hopefully donated: netting to sew the poppies too also, cording, zip ties, and carabiner clamps to help secure the poppy art displays. Pictures with description follows as to attaching the display.

Niagara Falls had volunteers from the fire dept help secure their display. They needed a ladder truck for their height. I'm hoping to find similar volunteers that can use a ladder to secure to the balcony of the library if there is no access from inside.

When the time comes, volunteers will be recruited to help secure the poppies to the netting. The Legion has offered the use of the hall when the display is to be assembled.

The size of this display will depend upon how many poppies are received. It will also depend on support from donors, town approval and approval from the organizations responsible for the monument(s). (I use the plural just in case there is enough for a poppy scarf for Lt.-Col. Sharpe's monument with a PTSD support ribbon on it)

The Niagara Falls display was erected November 1st and was disassembled following Remembrance week. The same timeframe in Uxbridge would be great.

Drop off points for the poppies currently are Preston Gallery and The Uxbridge Legion.

Hopefully, the local newspapers and radio station will promote this story so as to garner support and donations. Excess funds will go to the Uxbridge Legion Poppy Fund.

So why not here in Uxbridge? Why not show another form of appreciation and remembrance for our Veterans and those presently serving?

2021 marks 100 years of the Remembrance Poppy in Canada



“Inspired by John McCrae’s poem In Flanders Fields, Madame Anne Guerin, later christened “The Poppy Lady from France” campaigned tirelessly in the early 1920’s for her Inter-Allied Poppy Day idea: to adopt the distribution of the Poppy on Armistice Day as a way to raise money for Veterans’ needs and to remember those that gave their lives during the First World War.

After meeting with her in July 1921, the Great War Veterans Association (which in 1925 would unite with other veterans groups to form the Canadian Legion) adopted the Poppy as the flower of Remembrance.” Poppy image source: Canadian War Museum, “Poppy” (1921), Object number:

19720228-001 [#royalcanadianlegion](#), [#poppy100](#)

In 2014, this great art installation of ceramic poppies around the tower of London. Blood Swept Lands and Seas of Red, it was called. It marked 100 years of the 1st full day of Britain's involvement in WW1.



Poppies surrounding the Tower of London. Since then similar displays are popping up across Europe and Canada



Niagara History Museum - Niagara Falls Ontario
Nov. 2020



Inside the museum

Niagara Fire Department volunteered to help hang the display



Proposed location



Attach display with

*zip ties

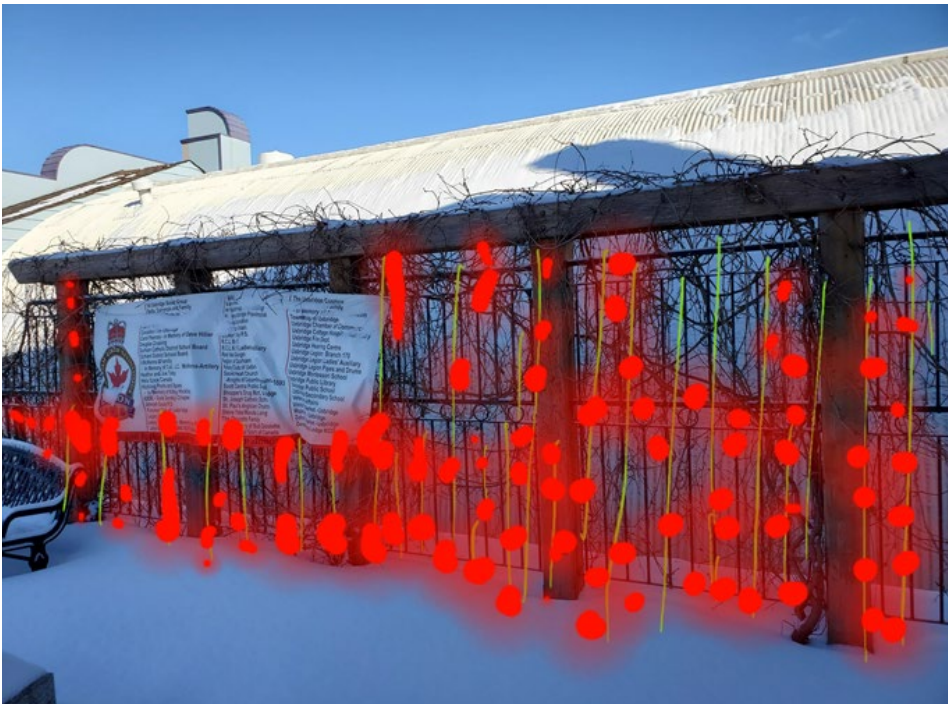
*carabineers

*clamps



Drape from the balcony to the
Trellis

Possibly skirt around the base



Stormont, Dundas and Glengarry County Library Board

THE FOLLOWING RESOLUTION WAS APPROVED BY THE LIBRARY BOARD AT ITS REGULAR MEETING HELD THURSDAY, APRIL 8, 2021:

MOVED BY: Margaret MacDonald

RESOLUTION NO.: 2021-01

SECONDED BY: Francois Landry

DATE: April 8, 2021

WHEREAS at least three million Canadians have print disabilities which include low vision or blindness, learning disabilities like dyslexia, or physical disabilities like Parkinson's, Cerebral Palsy, and others, which prevent them from using traditional print; and

WHEREAS each year in Canada, people with print disabilities read more than 1 million accessible titles, and the majority are in physical formats; and

WHEREAS access to information and ideas is crucial to education, to employment, and to opportunities to connect socially within a community, and yet fewer than 1 in 10 books are available in accessible formats for those with print disabilities; and

WHEREAS the Centre for Equitable Library Access (CELA) provides necessary reading materials for people with print disabilities, including those with vision loss, learning disabilities and physical disabilities, and libraries across the country rely on CELA to provide accessible reading materials and support to patrons that are cost effective and equitable; and

WHEREAS the Federal government has recently decided to reverse its proposed cuts to funding for accessible book production and distribution, but offers no assurances for longer term funding, which is still set to be fully withdrawn by the 2024-2025 fiscal year; and

WHEREAS without a funding guarantee, CELA may face a 50% reduction to its production and distribution budget next year, which will have a devastating impact on its ability to produce and distribute accessible reading materials.

NOW THEREFORE BE IT RESOLVED that the Stormont, Dundas and Glengarry County Library Board requests that the Federal government commit to ongoing, stable funding for CELA, so those with reading disabilities across Canada are not left further behind; and

THAT a copy of this resolution be sent to: public library boards across the country; the Minister of Employment, Workforce Development and Disability Inclusion, Carla Qualtrough; the Minister of Finance, Chrystia Freeland; MP Eric Duncan; and MP Francis Drouin.

Carried

Defeated

Deferred

Frank Prevost

Library Board Chair



Subject: FW: Community Connection, Books Go Round

From: Books Go Round
Date: May 8, 2021 at 8:19:58 PM EDT
To: Dave Barton
Subject: Community Connection, Books Go Round

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mr Mayor,

Books Go Round is a grassroots community initiative servicing the Durham Region area. We currently have established relationships with social service organizations, such as local food banks, family service centres, shelters and with schools.

Our mission is to help remove barriers to help ensure that all children and youth have access to age appropriate literacy in the home. Our mission is inspired by the “Million Word Gap,” a study revealing that parents who read five books a day to their young children enter kindergarten having heard about 1.4 million more words than children who were never read to. (Jessica A. R. Logan, 2019). In addition, research tells us that children growing up in homes with at least 20 books achieve 3 more years of schooling than children from bookless homes, independent of their parents’ education, occupation, and class. (Evans, M. D., 2010).

Thus, the most successful way to improve the reading achievement of children is to increase their access to literacy, which is our commitment at Books Go Round. (Newman, S., et. al., 2000). As part of our Community Literacy Support Program, we collect donations of gently used and new children’s books (infancy-teen) to curate into sizable donations of literacy for children in need.

We also recognize the importance of making reading fun and engaging, especially during the summer months, and during these unique times when children have more limited opportunities than normal to socialize and learn together. With that, Books Go Round is planning an online Summer Reading Challenge, open to all kids in the community. Each week, a challenge will be shared on our Instagram platform, participants will share a photo of themselves completing the challenge, and a winner will be announced at the end of each week.

At this time, we are seeking donations for local, family friendly prizes to support this community initiative, and are reaching out to see if you may be interested in contributing.

Please reach out should you have any questions. I look forward to hearing from you.

Kindest regards,
Kate Devine

contactbooksgoround@gmail.com



