



# Township of Uxbridge Public Library Board Meeting Agenda

Date: Thursday, May 25, 2023 @ 6:00 PM

Location: Zephyr Community Hall

## 1. Call to order - Dave

- First Nations Land Acknowledgement - Dave

## 2. Announcements

## 3. Disclosure of Pecuniary Interest and the General Nature thereof.

## 4. Approval of Agenda

## 5. Approval of April Minutes

## 6. Committees:

### 6.1 Governance and HR Committee

- AODA Customer Service Standard Training – please send certificates to Corrinne.

### 6.2 Finance – Amanda / Corrinne

- April accounts and Summary
- Audited Financial Statement - Tobi

### 6.3 Community Committee – Corrinne

- DQST update.
- UPS Battle of the Books letter
- Strategic Plan – Plan to work on over the summer / September.

## 7. New Business

## 8. Ongoing Business / Action items

- Facility updates – Amanda

## 9. Correspondence

- Our Two cents, Uxbridge Cosmos, May 11, 2023

## 10. Date of Next Board Meeting: June 22<sup>nd</sup>

## 11. Adjournment



# Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 27, 2023 @ 7:00 PM

Location: Uxbridge Public Library

**Present:** Dave Phillips, Agnes Croxford, Cathy Peters, Sheldon Wolfson, Christine Peter, Zed Pickering, Gord Shreeve, Dwight Clements, Kate Devine, Corrinne Morrison, Amanda Ferraro

**Regrets:** Tobi Lee

**Guest:** Kerri Dent

**1. Amanda called the meeting to Order at 7:00 pm.**

- First Nations Land Acknowledgement - Dave

**2. Announcements**

- Kerri Dent – Staff update – Cataloguing services overview

**3. Disclosure of Pecuniary interest and the General Nature thereof.**

✓ *No disclosures*

**4. Approval of Agenda.**

✓ *Moved by Sheldon, seconded by Zed; carried.*

**5. Approval of February Minutes**

✓ *Moved by Zed, seconded by Christine; carried.*

**6. Committees:**

**6.1 Governance and HR Committee**

- Library Board training
  - Lots of comments on how great the day was. Very interesting.
- Board Training on AODA – Corrinne to re-send link.
  - Customer Service Module takes about 20 minutes to complete.

**6.2 Finance** – Amanda / Corrinne

- March accounts
- ✓ *Moved by Agnes, seconded by Dwight; carried.*



# Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 27, 2023 @ 7:00 PM

Location: Uxbridge Public Library

## 6.3 Community Committee – Corrinne

- Summer Camps – four camps- full in less than an hour (48 kids!)
  - It was noted that we only run the camps during alternate weeks so that we can also meet the needs of families who have at least one parent/caregiver home with the child(ren) and therefore need shorter programs for summer stimulation versus full care.
- Battle of the Books –
  - Grade's 4,5,6 – Junior teams - RH Cornish Finals winner,
  - Grade 7,8 – Senior Teams – UPS Finals winner
  - Both teams going on to Regionals to represent North Durham
  - Congratulations letter to be written for UPS achievement
- Math Workshops
  - Retired high school math teacher has offered to run 2 – 1 week math workshops, Grade 10 exam prep in June and Grade 9 academic prep in August. Thanks to Dwight for connecting her to the library
- Zephyr Public Library
  - The Zephyr Public Library will be celebrating 125 years of service (not in the same building) in May 2023. The Library Board would like to have their May meeting at the Zephyr Hall so that they can visit the Zephyr Library and have a cake/celebration for the public at the Zephyr Library before the meeting.
- Manitea Donation
  - Manitea (local Uxbridge business) will be celebrating their first year of business this May and want to celebrate by donating \$1000 in books to the Uxbridge Library. They would prefer that the books be purchased at Blue Heron. This donation will be used for Dementia and Dyslexia friendly (Decodable) books.

## 7. New Business

- Struggling with homelessness, drinking and drugs. We have issued No trespassing notices to 6 patrons for 3 – 6 months with the support from Bylaw and Police.
  - Engaging North house when possible.
  - Additionally, the staff have Ryan Dowd – Homelessness training.
  - Staff will continue to monitor.



## Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 27, 2023 @ 7:00 PM

Location: Uxbridge Public Library

- Zephyr Public Library is celebrating 125 years next month. A suggestion to do cake on Thursday May 25<sup>th</sup> prior to the Library Board Meeting to celebrate.

### 8. Ongoing Business / Action items

- Facility updates:
  - Scaffolding was installed Wednesday April 26<sup>th</sup> at the Library to continue with phase 3 (chimneys / west side repointing). The scaffold erection should take 2 days, and then we expect the repointing work to take approx. 3 weeks depending on the weather.
  - Shelving Tender is currently out and closes on May 25<sup>th</sup> at 2 pm through the Township of Uxbridge's Bids and Tender site.
  - Flooring quotes for carpet tiles are in progress and will be scheduled a week prior to the Shelving installation.
  - Custodian – New posting currently out. Staff pitching in to fill the gap.

### 9. Correspondence

- See attached:
  - Thank you from local book club for book club sets - **attached**
  - Battle of the Books email - **attached**
- Corrinne to re-send Council power point

### 10. Date of Next Board Meeting: May 25<sup>th</sup> at the Zephyr Community Hall at 7 pm.

Come at 6:30 to enjoy cake and celebrate Zephyr Public Library's 125<sup>th</sup> anniversary.

### 11. Adjournment 8:10 pm

✓ Moved by Agnes, seconded by Dwight; carried.

Date	Vendor Name	Invoice Number	Invoice Description	Amount \$
2023-04-03	MINISTER OF FINANCE	EHT-MARCH/2023	EHT-MARCH 2023	\$1,014.78
2023-04-06	CIBC VISA	FEB25 TO MAR24/2023	EXPENSES-FEB 25 TO MAR 24	\$1,296.53
2023-04-12	FIBERNETICS CORPORATION	631902	TELEPHONE-APR 1 TO MAY 1	\$135.54
2023-04-12	CWB NATIONAL LEASING	18606226	EQUIPMENT LEASE-MAY	\$353.92
2023-04-13	MINISTER OF FINANCE	EHT-YR END PMT/22	YEAR END PAYMENT-UXB.LIBRARY	\$1,264.06
2023-04-26	CORRINNE MORRISON	APR 5/2023	EXPENSES	\$169.17
2023-04-26	MARTY S WINDOW CLEANING	03-APRIL 6	WINDOW CLEANING-APR 6	\$124.30
2023-04-26	BELL CANADA	9058529748/APR2023	TELEPHONE-APR	\$79.19
2023-04-26	BRUCE CLARK & SON PLUMBING &	14589	REPAIRS	\$231.65
2023-04-26	PENN & MCGUIRE ELECTRIC LTD.	11222022-09579	SERVICE	\$1,260.50
2023-04-26	RONA INC.	33220-1358381	SUPPLIES	\$25.21
2023-04-26	ENBRIDGE	113542251003/APR2023	ACTUAL-MAR 18 TO APR 18	\$1,000.07
2023-04-26	HYDRO ONE NETWORKS INC.	200072033278/APR2023	HYDRO-MAR 7 TO APR 5	\$386.42
2023-04-26	WHITBY PUBLIC LIBRARY	BDTRAIN2023-02	TRAINING	\$153.92
2023-04-26	XEROX CANADA LTD.	85705638	COPIES-APR	\$145.93
2023-04-26	BROCK TOWNSHIP PUBLIC LIBRARY BOARD	APRIL 14, 2023	TRAINING	\$654.62
2023-04-26	DE LAGE LANDEN	8944840	COPIER-4/15/23-5/14/23	\$187.63
2023-04-26	LAKERIDGE HEALTH	B9357-Q4LIBRARY23	CARDIAC SAFE PROG-JAN-MAR/23	\$282.50
2023-04-26	AMPLO	202301	2023 MEMBERSHIP	\$100.00
2023-04-26	BELL CANADA	9054732375/APR2023	TELEPHONE-APR	\$142.16
2023-04-26	DURHAM FIRST AID INC.	18002	BABSITTER COURSE	\$694.95
2023-04-26	PHANTOM SECURITY GROUP	2023-191	ADDITIONAL CAMERA	\$887.05
2023-04-26	ROGERS	234-577581309-MAR23	INTERNET-MAR 22-APR 21	\$135.59
2023-04-26	RONA INC.	33220-13583821	SUPPLIES	\$34.98

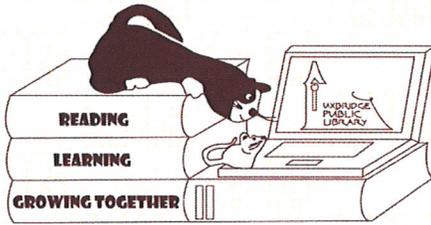
2023-04-26 RONA INC.	33220-13589251	SUPPLIES	\$37.99
2023-04-26 INSIGNIA SOFTWARE	3276	ANNUAL SOFTWARE FEE	\$3,051.00
2023-04-26 XEROX CANADA LTD.	85687679	COPIES-MAR	\$105.17
2023-04-26 FOREST RIDGE LANDSCAPING INC.	17017-LIBRARY	SNOW REMOVAL-APRIL-LIBRARY	\$1,993.32
2023-04-26 NETAGEN	108991-LIBRARY	SERVICES-APR-LIBRARY	\$2,041.91
2023-04-27 MINISTER OF FINANCE	EHT-APRIL/2023	EHT-APRIL-LIBRARY	\$703.14
			<b><u>\$18,693.20</u></b>

**Township of Uxbridge  
Library Summary Report  
For the Four Months Ending April 30, 2023**

	YTD Actual	YTD Budget	YTD Variance	2023 Budget
<b><u>Operating Expenses:</u></b>				
Library Materials Purchased	27,264	70,840	43,576	70,840
<u>Programming:</u>				
Programs	1,856	5,200	3,344	5,200
Promotion	0	700	700	700
<b>Total Programming</b>	<b>1,856</b>	<b>5,900</b>	<b>4,044</b>	<b>5,900</b>
Administrative Costs	1,506	20,344	18,838	20,344
Fundraising Expenses	20	0	-20	0
Repairs and Maintenance	27,301	110,500	83,199	110,500
Utilities	10,503	33,400	22,897	33,400
<u>Equipment &amp; Maintenance:</u>				
Photocopying	638	1,755	1,117	1,755
Equipment Maintenance	809	2,700	1,891	2,700
Hardware and Software	1,819	10,700	8,881	10,700
Computer Maintenance	10,103	28,500	18,397	28,500
ISP fees	549	2,950	2,401	2,950
<b>Total Equipment</b>	<b>13,918</b>	<b>46,605</b>	<b>32,687</b>	<b>46,605</b>
Salaries, Wages & Benefits	184,271	622,651	438,380	622,651
Professional Development	4,301	6,000	1,699	6,000
Health & Safety	254	1,900	1,646	1,900
Mileage	91	1,200	1,109	1,200
<b>Total Expenses - Per Budget</b>	<b>271,285</b>	<b>919,340</b>	<b>648,054</b>	<b>919,340</b>
<u>Other Items:</u>				
Amortization - TCA	20,713	83,000	62,287	83,000
Amortization - Other	0	12,000	12,000	12,000
Transfer to TCA	-22,287	0	22,287	0
	-1,574	95,000	96,574	95,000
<b>Total Expenses</b>	<b>269,711</b>	<b>1,014,340</b>	<b>744,628</b>	<b>1,014,340</b>

**Township of Uxbridge  
Library Summary Report  
For the Four Months Ending April 30, 2023**

	YTD Actual	YTD Budget	YTD Variance	2023 Budget
<b><u>Operating Revenues:</u></b>				
<u>Grants:</u>				
Municipal Grants	219,586	878,345	-658,759	878,345
Provincial Grant	0	24,176	-24,176	24,176
Summer Student Grant	0	6,300	-6,300	6,300
<b>Total Grants</b>	<b>219,586</b>	<b>908,821</b>	<b>689,235</b>	<b>908,821</b>
<u>Donations:</u>				
Specified Donations	370	2,000	-1,630	2,000
Material Donations	0	4,500	-4,500	4,500
Program Donations	16	0	16	0
<b>Total Donations</b>	<b>386</b>	<b>6,500</b>	<b>6,114</b>	<b>6,500</b>
<u>Fundraising:</u>				
Volumes of Giving	0	500	-500	500
General Fundraising	660	0	660	0
<b>Total Fundraising</b>	<b>660</b>	<b>500</b>	<b>-160</b>	<b>500</b>
<u>Other Revenue:</u>				
Discard Books	62	75	-13	75
Programming Revenue	11,390	10,000	1,390	10,000
Room Rentals	525	500	25	500
Late Fines	1,797	6,100	-4,303	6,100
Genealogy Income	150	200	-50	200
Interest Income	0	400	-400	400
Sundry	710	1,800	-1,090	1,800
<b>Total Other Revenue</b>	<b>14,634</b>	<b>19,075</b>	<b>4,443</b>	<b>19,075</b>
<b>Total Revenues - Per Budget</b>	<b>235,266</b>	<b>934,896</b>	<b>699,631</b>	<b>934,896</b>
<u>Items not Budgeted:</u>				
Federal Grant	0	10,500	-10,500	10,500
	0	10,500	10,500	10,500
<b>Total Revenues</b>	<b>235,266</b>	<b>945,396</b>	<b>710,131</b>	<b>945,396</b>
<b>Net Expenditures - Per Budget</b>	<b>36,019</b>	<b>-15,556</b>	<b>-51,578</b>	<b>-15,556</b>
<b>Net Expenditures</b>	<b>34,445</b>	<b>68,944</b>	<b>34,496</b>	<b>68,944</b>



[www.uxlib.com](http://www.uxlib.com)

## TOWNSHIP OF UXBRIDGE PUBLIC LIBRARY

P.O. Box 279, 9 Toronto Street South  
Uxbridge, Ontario  
L9P 1P7  
Tel: 905-852-9747  
Fax: 905-852-9849

May 18, 2023

Uxbridge Public School  
c/o Olivia Crone and Mikayla Robertson  
64 Victoria Drive  
Uxbridge, ON  
L9P 1H2

Dear Battle of the Books Intermediate Team 2023,

The Uxbridge Public Library Board would like to commend you on your fantastic performance at the 2023 Battle of the Books Finals on April 20, 2023.

Several Board Members were present for the competition and were very impressed with your team. The accuracy and speed with which you were able to answer the questions demonstrated that your team had put in a lot of work preparing for the competition.

Congratulations!

Sincerely,

Dave Phillips  
Chair, Uxbridge Public Library Board

# Our two cents

## Tell me a story

There was a song many years ago that contained the following chorus:

"Tell me a story, tell me a story  
And then I'll go to bed,  
Tell me about the birds and bees,  
How to make a chicken sneeze,  
Tell me a story and then I'll go to bed."

We don't recall any great uproar about the line "tell me about the birds and bees" by people clamouring that it was advocating sex education for kids. But, as we have seen repeatedly across North America in the last couple of years, there's been a lot of push-back against stories being read to kids by drag queens.

Drag Queen Storytime started in San Francisco in 2015, and has since spread across the continent. Naysayers allege that the events are a way for members of the LGBTQ+ community to groom children, advocate their lifestyle and recruit.

We hope none of these naysayers show up at the Uxbridge Public Library on May 27 when such an event is planned for local tykes. Why anyone would show up to protest at what is, in its purest sense, a theatrical presentation for children is beyond us. A child will welcome just about anyone who is willing to read them a story, regardless of how they are dressed. But they really lap it up when the storyteller is engaging, gets into the roles of the story's characters and isn't afraid to act out various parts. That's what changes a dull story into a piece of entertainment, and that's what drag queens do.

Talking of theatrical, it is probably superfluous to point out that English kids have been exposed to "grand dames" and "principal boys" in pantomimes for decades. Most of us have at least heard of the movies *Tootsie* and *Some Like It Hot*, the Tom Hanks TV series *Bosom Buddies* or the classic farce *Charlie's Aunt*, all of which feature actors in leading roles dressed as the opposite gender. We've seen them all and the only change they made in our lives was to give us a love of theatre.

Sad to say, the library is aware of the naysayers, to the extent they have hired two police officers to provide security for the story hour. What does it say about our society as a whole when security has to be put in place for a children's story hour?

All public libraries in Durham Region have embraced the Drag Queen Storytime in partnership with the Children's Aid Society and Youth Pride Durham. In a joint statement, the libraries say "a large number of families in our community feel that Drag Queen Storytime speaks to their values." Obviously that includes a number of families in Uxbridge, since the sign-up for the event - limited to 50 attendees - is already more than 50 per cent filled.

Corinne Morrison, library manager, seemed a little reticent about talking about push-back, but we have seen numerous Facebook posts from around the region denouncing the decision by all the region's libraries to hold the event.

We're excited about May 27, and can't wait to hear what will be read and acted out. Those who may have an issue with the event are welcome to read their stories elsewhere, and leave the party at the library to its own.

## Letter

Re: "Am  
tion

This time  
right. An  
(Letters, M  
trously wr

To sum  
have mis  
umn was  
meeting  
minute c  
urban p  
stresses t  
of local c  
advocate  
dents car  
parks, lib  
a 15-min  
cept. Mu  
example.

Howeve  
opted - k  
theorists,  
that this i  
confine p  
dictating  
where the  
forcing a  
re control