

Date: Thursday, April 18th, 2024 @ 4:30 PM Location: Uxbridge Zephyr Hall

- 1. Call to order Dave
 - First Nations Land Acknowledgement
- 2. Announcements and Guest speakers
 - Round table
- 3. Disclosure of Pecuniary Interest and the General Nature thereof.
- 4. Approval of Agenda
- 5. Approval of March Minutes
- 6. Committees:
 - 6.1 Governance and HR Committee
 - •

6.2 Finance

March accounts

6.3 Community Committee

- Tentative date for DQST, Saturday May 25th.
- Strategic Plan update

7. New Business

٠

8. Ongoing Business / Action items

- Zephyr Library Community Open House on April 20th, 10 am noon.
- 9. Correspondence
 - •
- 10. Date of Next Board Meeting: May 16th at 7 pm
- 11. Adjournment



Date: Thursday, March 21st, 2024 @ 7:00 PM Location: Uxbridge Public Library

Present: Dave Phillips, Agnes Croxford, Gord Shreeve, Dwight Clements, Sheldon Wolfson, Cathy Peters, Zed Pickering, Corrinne Morrison, Amanda Ferraro **Regrets**: Christine McKenzie, Kate Devine,

Guests: Janet Betts, Marlene Riddle.

1. Dave called the meeting to Order at 7:00 pm.

• First Nations Land Acknowledgement - Dave

2. Announcements / Guest speakers / Round table

• Corrinne mentioned that an out of town visitor was so moved by the clock tower song that played while he was here that he came in to ask about it

3. Disclosure of Pecuniary interest and the General Nature thereof.

✓ No disclosures

4. Approval of Agenda

- Add Correspondence from Brock Township Re: request to the province for increase to Annual Provincial Library Grant (PLOG)
- ✓ Agenda Moved with amendment by Sheldon, seconded by Cathy; carried.

5. Approval of November Minutes

- Questions again about cyber security. Sheldon communicated concerns for Cybersecurity based on news of Hamilton's issues. Amanda, Zed and Corrinne talked about the additional training that the Township of Uxbridge will be undertaking.
- ✓ Minutes Moved by Zed, seconded by Sheldon; carried.

6. Committees:

6.1 Governance and HR Committee

- Staff Market value assessment completed.
 - Amanda explained how our Library's wages were compared to 10 other municipalities of similar size and that some small modifications for most positions were made to ensure we stay competitive.



Date: Thursday, March 21st, 2024 @ 7:00 PM Location: Uxbridge Public Library

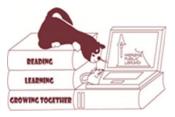
- Asset Management Plan / Levels of Service
 - Corrinne explained that there is a New Ontario Regulation that mandates Townships and Libraries to create an Asset Management Plan and a Levels of Service Plan. Amanda and Corrinne are working with the Treasury department / consultant (Hemson) to come up with this plan. Initially, much of the information is already captured in the Annual Public Library Survey so minimal work will be required to get this done.
- All Staff 2023 Staff Performance Reviews have been completed.

6.2 Finance

- February accounts
- ✓ Moved by Agnes, seconded by Gord; carried.

6.3 Community Committee

- March Break Summary: Lots of programs and activities all week, all with a Dragon Theme.
 - Family Scavenger Hunt
 - Family Escape Room
 - Potions Class
 - Dungeons and Dragons
 - Weeklong Photo Contest
 - Stay Safe @ Home Alone course (16 registered, 15 attended)
 - Participation Numbers: 114 children, 22 teens/tweens, 58 adults
- Currently we have two student Co-op placements.
 - \circ $\,$ Doing a bit of everything which is beneficial to both the student and to our Library.
- Sunday stats see handout.
 - Question from Dwight: How does Sunday compare to other days of the week?
 - Corrinne will bring a comparison report to the next Board Meeting.



Date: Thursday, March 21st, 2024 @ 7:00 PM Location: Uxbridge Public Library

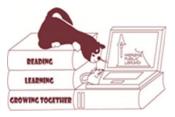
- Tentative date for DQST, Saturday May 25th.
- Strategic Plan update- formatting pending. Now staff are using it and goal setting using the plan. Final version will come to the Board in May.

7. New Business

- Building maintenance update
 - Water issues (leaks)
 - 3 different, unrelated leaks. All fixed and being monitored. Now repairing some of the ceiling damage.
 - Fire inspection and fire plan updated- Passed!

8. Ongoing Business / Action items

- Zephyr Library Community engagement planning
 - Open House on April 20th, 10 am noon.
 - Reminder that this is to gain all residents' thoughts, ideas and to collect as much information as possible. The information collected from this meeting will lead to the next steps which will be a resident's survey.
 - A material's list was created for the event and a suggestion to have the next meeting at the Zephyr Hall.
 - Amanda to send out new calendar invites and to confirm who will be attending on Saturday.
 - Suggested 5 stations:
 - 1. How could the Zephyr Library be improved?
 - 2. How could the Zephyr Hall be improved?
 - 3. How could the Zephyr Playground be improved?
 - 4. Pros of Hall and Library in one building?
 - 5. Cons of Hall and Library in one building?
 - Zed Suggestion a landing page for post meeting and a suggestion box at the Zephyr Library for those who could not attend.
 - Suggested that we should identify our current risks.
 - 1. The Church beside the current Library is being sold.
 - a. AND THAT the Zephyr Library shares a well and the Parking lot with the church.



Date: Thursday, March 21st, 2024 @ 7:00 PM Location: Uxbridge Public Library

- 2. Suggested that we display some pictures of the current building as well as the lot lines. AND we provide a list of upgrades / challenges for the current building
- Shelving / flooring updates everything done except for the Genealogy flooring. Date TBC and no closures are expected for this renovation.
- Clock and Carillon update- one quote, waiting for a second and third quote.
- Related Party Transactions and Related Party Disclosures due.

9. Correspondence

- Re: Brock Township letter to Honourable Neil Lumsden, Minister of Tourism, Culture and Sport; Re: Increased Provincial Contribution to Public Libraries
 - Motion of support for Brock Township's letter; Re: Increased Provincial Contribution to Public Libraries
 - And that the Library Board ask that the Township of Uxbridge to write a similar letter also requesting the Province of Ontario to increase its existing funding by at least the rate of inflation for Ontario's public libraries, and
- ✓ Moved by Sheldon, seconded by Dwight; carried unanimously.

10. Date of Next Board Meeting: April 18th at the Zephyr Hall at 4:30 pm

11. Adjournment: 7:58 pm

✓ Moved by Sheldon, seconded by Dwight; carried unanimously.

2024-03-13 BRODART CANADA COMPANY 89406 SUPPLIES \$172.67 2024-03-13 WHIOTO WHITEHOTS INC 3524103 BOOKS \$489.87 2024-03-13 XERON XEROX CANADA LTD. P61941971 COPIES-JAN 26 TO FEB 26 \$68.68 2024-03-13 WHIOTO WHITEHOTS INC 3523285 BOOKS \$341.06 2024-03-13 WHIOTO WHITEHOTS INC 3523285 BOOKS \$44.48 2024-03-13 WHIOTO WHITEHOTS INC 3525188 BOOKS \$44.48 2024-03-13 CWB NATIONAL LEASING 18679258 CUIPMENT LEASE-APR \$535.92 2024-03-13 WHIOTO WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 GELOO PEINENTICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 BELOO BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WHIOO WHITEHOTS INC 3524550 BOOKS \$1.418.81 2024-03-13 BELOO BE	Date	Vendor ID	Vendor Check Name	Invoice Number	Invoice Description	Amount Paid
2024-03-13 TAGO01 TAGONA PRESS 45444 SUPPLIES \$32.50 2024-03-13 XERO01 XEROX CANADA LTD. P61941971 COPIES-JAN 26 TO FEB 26 \$68.68 2024-03-13 WHIO07 WHITEHOTS INC 3523285 BOOKS \$541.06 2024-03-13 WHIO07 WHITEHOTS INC 3525018 BOOKS \$544.48 2024-03-13 RUH007 WHITEHOTS INC 3525138 BOOKS \$44.48 2024-03-13 WHIO07 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 WHIO07 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 ACCO04 ACCESS COPYRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BELLO01 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 WHI007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 WHI007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 WHI007 WHITEHOTS \$10548-02/FEB224 HYDRO-IAN 8 TO FEB 8 \$1,004.11 2024-03-27 IND001 BELL CANAD	2024-03-1	3 BRO001	BRODART CANADA COMPANY	89406	SUPPLIES	\$172.67
2024-03-13 XEROX CANADA LTD. P61941971 COPIES-JAN 26 TO FEB 26 \$68.68 2024-03-13 WHI007 WHITEHOTS INC 3523285 BOOKS \$544.06 2024-03-13 WHI007 WHITEHOTS INC 3525018 BOOKS \$646.99 2024-03-13 WHI007 WHITEHOTS INC 3525018 BOOKS \$544.48 2024-03-13 WHI07 WHITEHOTS INC 3525188 BOOKS \$557.06 2024-03-13 WHI007 WHITEHOTS INC 3525188 BOOKS \$557.06 2024-03-13 FIBE0NETICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 BELID CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 BELID CANADA 9054732375/MAR2024 TELEPHONE-MAR \$311.44 2024-03-13 BELID CANADA 9054732375/MAR2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 BELID CANADA 105494-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 WHITEHOTS INC 520895 BOOKS <t< td=""><td>2024-03-1</td><td>3 WHI007</td><td>WHITEHOTS INC</td><td>3524103</td><td>BOOKS</td><td>\$489.87</td></t<>	2024-03-1	3 WHI007	WHITEHOTS INC	3524103	BOOKS	\$489.87
2024-03-13 WHI077 WHITEHOTS INC 3523285 BOOKS \$341.06 2024-03-13 WHI007 WHITEHOTS INC 3525018 BOOKS \$\$44.48 2024-03-13 BLUDE HERON BOOKS 386198 BOOKS \$\$44.48 2024-03-13 CWB 0ATIONAL LEASING 18679258 EQUIPMENT LEASE-APR \$\$353.92 2024-03-13 FIBBENETICS CORPORATION 679158 TELEPHONE-MAR 1TO APR 1 \$135.54 2024-03-13 ACCOBS COPRIGHT 61102/57709 LICENCE FTE-2024 \$90.40 2024-03-13 BELIO AADA 9058529748/MAR2024 TELEPHONE-MAR 1TO APR 1 \$135.54 2024-03-13 BELIO BELI CANADA 9058529748/MAR2024 TELEPHONE-MAR \$10.114 2024-03-13 WHI007 WHITEHOTS INC 3524550 BOOKS \$14.418.81 2024-03-13 VEND1 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,00.111 2024-03-27 BRU020 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 HND000 </td <td>2024-03-1</td> <td>3 TAG001</td> <td>TAGONA PRESS</td> <td>45444</td> <td>SUPPLIES</td> <td>\$32.50</td>	2024-03-1	3 TAG001	TAGONA PRESS	45444	SUPPLIES	\$32.50
2024-03-13 WHI077 WHITEHOTS INC 3525018 BOOKS \$646.99 2024-03-13 BLUD01 BLUE HERON BOOKS 386198 BOOKS \$44.48 2024-03-13 CWB0101 CWB NATIONAL LEASING 18679258 EQUIPMENT LEASE-APR \$353.92 2024-03-13 WHI070 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 KUROCA ACCESS COPYRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 WHI070 WHITEHOTS INC 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,04.11 2024-03-13 VEND10 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 DRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 VHI070 WHITEHOTS INC 3525895 BOOKS \$68.33 2024-03-27 VH0000 LIR. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 <tr< td=""><td>2024-03-1</td><td>3 XER001</td><td>XEROX CANADA LTD.</td><td>P61941971</td><td>COPIES-JAN 26 TO FEB 26</td><td>\$68.68</td></tr<>	2024-03-1	3 XER001	XEROX CANADA LTD.	P61941971	COPIES-JAN 26 TO FEB 26	\$68.68
2024-03-13 BLU001 BLUE HERON BOOKS 386198 BOOKS \$44.48 2024-03-13 CWB001 CWB NATIONAL LEASING 18679258 EQUIPMENT LEASE-APR \$353.92 2024-03-13 WH1007 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 FIB003 FIBERNETICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 ACCO04 ACCESS COPTRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BEL001 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$131.48 2024-03-13 WH1007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 WE1001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$1,418.81 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$14.498 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 HN0002 HNTEROTS INC. 20072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 HYD003 HNERASINC 20072033278/MAR2024 HYDRO	2024-03-1	3 WHI007	WHITEHOTS INC	3523285	BOOKS	\$341.06
2024-03-13 CWB001 CWB NATIONAL LEASING 18679258 EQUIPMENT LEASE-APR \$353.92 2024-03-13 WH1007 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 FIB03 FIBERNETICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 ACCO04 ACCESS COPVRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BEL01 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WH1007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,041.11 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 VEND01 ELEXICON ENERGY INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 VINI007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 IAND02 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$3464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY <t< td=""><td>2024-03-1</td><td>3 WHI007</td><td>WHITEHOTS INC</td><td>3525018</td><td>BOOKS</td><td>\$646.99</td></t<>	2024-03-1	3 WHI007	WHITEHOTS INC	3525018	BOOKS	\$646.99
2024-03-13 WHI007 WHITEHOTS INC 3525138 BOOKS \$557.06 2024-03-13 FIB003 FIBERNETICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 ACC004 ACCESS COPYRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BEL001 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WHI07 WHITEHOTS INC 352450 BOOKS \$1.41.81 2024-03-13 WE001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 REN008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 INR007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 INR007 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 78400000/MAR2024	2024-03-1	3 BLU001	BLUE HERON BOOKS	386198	BOOKS	\$44.48
2024-03-13 FIB003 FIBERNETICS CORPORATION 679158 TELEPHONE-MAR 1 TO APR 1 \$135.54 2024-03-13 ACCO04 ACCESS COPYRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BEL001 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WEINO7 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 BEL001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 HVI007 WHITEHOTS INC 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 HVI005 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75	2024-03-1	3 CWB001	CWB NATIONAL LEASING	18679258	EQUIPMENT LEASE-APR	\$353.92
2024-03-13 ACC004 ACCESS COPYRIGHT 61102/57709 LICENCE FEE-2024 \$90.40 2024-03-13 BEL001 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WH1007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 BEL001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 FR008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FR0002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 HN007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 HN007 WHITEHOTS INC 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SRVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 TOR013 DURHAM	2024-03-1	3 WHI007	WHITEHOTS INC	3525138	BOOKS	\$557.06
2024-03-13 BEL001 BELL CANADA 9058529748/MAR2024 TELEPHONE-MAR \$76.87 2024-03-13 WHI007 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 BEL001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$2,023.22 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 HAN002 I.K. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 FAR002 DE LAGE LANDEN 9410045	2024-03-1	3 FIB003	FIBERNETICS CORPORATION	679158	TELEPHONE-MAR 1 TO APR 1	\$135.54
2024-03-13 WHI07 WHITEHOTS INC 3524550 BOOKS \$1,418.81 2024-03-13 BEL001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 WHI007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 HVI007 WHITEHOTS INC 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$9464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 TOEL02 DE LAGE LANDEN 910045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 THE001 <td>2024-03-1</td> <td>3 ACC004</td> <td>ACCESS COPYRIGHT</td> <td>61102/57709</td> <td>LICENCE FEE-2024</td> <td>\$90.40</td>	2024-03-1	3 ACC004	ACCESS COPYRIGHT	61102/57709	LICENCE FEE-2024	\$90.40
2024-03-13 BEL001 BELL CANADA 9054732375/MAR2024 TELEPHONE-MAR \$131.44 2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 WH1007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 HYD005 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 45349 EXPENSES-2/27 \$68.23 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05	2024-03-1	3 BEL001	BELL CANADA	9058529748/MAR2024	TELEPHONE-MAR	\$76.87
2024-03-13 VER001 ELEXICON ENERGY INC. 51001548-02/FEB2024 HYDRO-JAN 8 TO FEB 8 \$1,004.11 2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 WH1007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 IAN002 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 NET001 NETAGEN 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,292.99 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 HE4002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WH1	2024-03-1	3 WHI007	WHITEHOTS INC	3524550	BOOKS	\$1,418.81
2024-03-27 BRU008 BRUCE CLARK & SON PLUMBING & 15709 REPAIRS \$144.98 2024-03-27 FOR002 FOREST RIDGE LANDSCAPING INC. INV0000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 WH1007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 IAN002 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 HYD005 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 VHI007 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WH1007 WHITEHOTS INC 3527312 BOOKS \$1,522.76	2024-03-1	3 BEL001	BELL CANADA	9054732375/MAR2024	TELEPHONE-MAR	\$131.44
2024-03-27 FOR022 FOREST RIDGE LANDSCAPING INC. INV000123-LIBRARY SNOW REMOVAL-MARCH-LIBRARY \$2,023.22 2024-03-27 WHI07 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 HYDRO ONE NETWORKS INC. 20072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NETO01 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR1A3 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 DE LAGE LANDEN 40273 SERVICE \$850.33 2024-03-27 HEAO2 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI07 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27<	2024-03-1	3 VER001	ELEXICON ENERGY INC.	51001548-02/FEB2024	HYDRO-JAN 8 TO FEB 8	\$1,004.11
2024-03-27 WHI007 WHITEHOTS INC 3525895 BOOKS \$688.33 2024-03-27 IAN002 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 HYD055 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 KER001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 KER001 KEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62	2024-03-2	7 BRU008	BRUCE CLARK & SON PLUMBING &	15709	REPAIRS	\$144.98
2024-03-27 IAN002 I.R. KERSHAW UXLIB-007 JAN-ROBOTS FOR SENIORS \$93.75 2024-03-27 HYD005 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-27 KER001 KEROX CANADA LTD. F01818225 COPIES-DEC 25 TO JAN 26 \$48.62	2024-03-2	7 FOR002	FOREST RIDGE LANDSCAPING INC.	INV0000123-LIBRARY	SNOW REMOVAL-MARCH-LIBRARY	\$2,023.22
2024-03-27 HYD005 HYDRO ONE NETWORKS INC. 200072033278/MAR2024 HYDRO-FEB 3 TO MAR 5 \$464.42 2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 788410000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 KH007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 KEN001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$488.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 WHI007	WHITEHOTS INC	3525895	BOOKS	\$688.33
2024-03-27 NET001 NETAGEN 128890-LIBRARY SERVICES-MARCH-LIB \$2,796.75 2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 IAN002	I.R. KERSHAW	UXLIB-007	JAN-ROBOTS FOR SENIORS	\$93.75
2024-03-27 DUR013 DURHAM REGION -UTILITY FINANCE 7884100000/MAR2024 WATER AND SEWER-JAN 2-FEB 27 \$362.69 2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 HYD005	HYDRO ONE NETWORKS INC.	200072033278/MAR2024	HYDRO-FEB 3 TO MAR 5	\$464.42
2024-03-27 AND023 ANDREA STEWART 45349 EXPENSES-2/27 \$68.23 2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 NET001	NETAGEN	128890-LIBRARY	SERVICES-MARCH-LIB	\$2,796.75
2024-03-27 DEL002 DE LAGE LANDEN 9410045 COPIER-3/1/24 TO 3/31/24 \$202.29 2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 DUR013	DURHAM REGION -UTILITY FINANCE	7884100000/MAR2024	WATER AND SEWER-JAN 2-FEB 27	\$362.69
2024-03-27 CAR011 CARTCON GENERAL CONTRACTING 3106 MAINTENANCE-WATER LEAK \$6,424.05 2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 AND023	ANDREA STEWART	45349	EXPENSES-2/27	\$68.23
2024-03-27 HEA002 HEAT-AIR MECHANICAL LTD. 40273 SERVICE \$850.33 2024-03-27 WH1007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 DEL002	DE LAGE LANDEN	9410045	COPIER-3/1/24 TO 3/31/24	\$202.29
2024-03-27 WHI007 WHITEHOTS INC 3527312 BOOKS \$1,522.76 2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 CAR011	CARTCON GENERAL CONTRACTING	3106	MAINTENANCE-WATER LEAK	\$6,424.05
2024-03-27 ENB001 ENBRIDGE 113542251003/MAR2024 ESTIMATE-FEB 15 TO MAR 15 \$1,059.06 2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 HEA002	HEAT-AIR MECHANICAL LTD.	40273	SERVICE	\$850.33
2024-03-27 XER001 XEROX CANADA LTD. P61818225 COPIES-DEC 25 TO JAN 26 \$48.62 2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 WHI007	WHITEHOTS INC	3527312	BOOKS	\$1,522.76
2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 ENB001	ENBRIDGE	113542251003/MAR2024	ESTIMATE-FEB 15 TO MAR 15	\$1,059.06
	2024-03-2	7 XER001	XEROX CANADA LTD.	P61818225	COPIES-DEC 25 TO JAN 26	\$48.62
	2024-03-2	8 MIN003	MINISTER OF FINANCE	EHT-LIBRARY-MAR/24	EHT-LIBRARY-MAR/2024	\$808.80

\$23,122.68