

Date: Thursday, April 18<sup>th</sup>, 2024 @ 4:30 PM Location: Uxbridge Zephyr Hall

- 1. Call to order Dave
  - First Nations Land Acknowledgement
- 2. Announcements and Guest speakers
  - Round table
- 3. Disclosure of Pecuniary Interest and the General Nature thereof.
- 4. Approval of Agenda
- 5. Approval of March Minutes
- 6. Committees:
  - 6.1 Governance and HR Committee
    - •

#### 6.2 Finance

March accounts

### 6.3 Community Committee

- Tentative date for DQST, Saturday May 25<sup>th</sup>.
- Strategic Plan update

#### 7. New Business

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### 8. Ongoing Business / Action items

- Zephyr Library Community Open House on April 20<sup>th</sup>, 10 am noon.
- 9. Correspondence
  - •
- 10. Date of Next Board Meeting: May 16th at 7 pm
- 11. Adjournment



### Date: Thursday, March 21<sup>st</sup>, 2024 @ 7:00 PM Location: Uxbridge Public Library

**Present:** Dave Phillips, Agnes Croxford, Gord Shreeve, Dwight Clements, Sheldon Wolfson, Cathy Peters, Zed Pickering, Corrinne Morrison, Amanda Ferraro **Regrets**: Christine McKenzie, Kate Devine,

Guests: Janet Betts, Marlene Riddle.

### 1. Dave called the meeting to Order at 7:00 pm.

• First Nations Land Acknowledgement - Dave

### 2. Announcements / Guest speakers / Round table

• Corrinne mentioned that an out of town visitor was so moved by the clock tower song that played while he was here that he came in to ask about it

### 3. Disclosure of Pecuniary interest and the General Nature thereof.

✓ No disclosures

### 4. Approval of Agenda

- Add Correspondence from Brock Township Re: request to the province for increase to Annual Provincial Library Grant (PLOG)
- ✓ Agenda Moved with amendment by Sheldon, seconded by Cathy; carried.

### 5. Approval of November Minutes

- Questions again about cyber security. Sheldon communicated concerns for Cybersecurity based on news of Hamilton's issues. Amanda, Zed and Corrinne talked about the additional training that the Township of Uxbridge will be undertaking.
- ✓ Minutes Moved by Zed, seconded by Sheldon; carried.

## 6. Committees:

### 6.1 Governance and HR Committee

- Staff Market value assessment completed.
  - Amanda explained how our Library's wages were compared to 10 other municipalities of similar size and that some small modifications for most positions were made to ensure we stay competitive.



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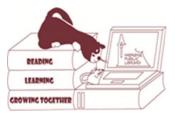
- Asset Management Plan / Levels of Service
  - Corrinne explained that there is a New Ontario Regulation that mandates Townships and Libraries to create an Asset Management Plan and a Levels of Service Plan. Amanda and Corrinne are working with the Treasury department / consultant (Hemson) to come up with this plan. Initially, much of the information is already captured in the Annual Public Library Survey so minimal work will be required to get this done.
- All Staff 2023 Staff Performance Reviews have been completed.

### 6.2 Finance

- February accounts
- ✓ Moved by Agnes, seconded by Gord; carried.

### 6.3 Community Committee

- March Break Summary: Lots of programs and activities all week, all with a Dragon Theme.
  - Family Scavenger Hunt
  - Family Escape Room
  - Potions Class
  - Dungeons and Dragons
  - Weeklong Photo Contest
  - Stay Safe @ Home Alone course (16 registered, 15 attended)
  - Participation Numbers: 114 children, 22 teens/tweens, 58 adults
- Currently we have two student Co-op placements.
  - $\circ$   $\,$  Doing a bit of everything which is beneficial to both the student and to our Library.
- Sunday stats see handout.
  - Question from Dwight: How does Sunday compare to other days of the week?
    - Corrinne will bring a comparison report to the next Board Meeting.



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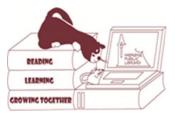
- Tentative date for DQST, Saturday May 25<sup>th</sup>.
- Strategic Plan update- formatting pending. Now staff are using it and goal setting using the plan. Final version will come to the Board in May.

### 7. New Business

- Building maintenance update
  - Water issues (leaks)
    - 3 different, unrelated leaks. All fixed and being monitored. Now repairing some of the ceiling damage.
  - Fire inspection and fire plan updated- Passed!

### 8. Ongoing Business / Action items

- Zephyr Library Community engagement planning
  - Open House on April 20<sup>th</sup>, 10 am noon.
  - Reminder that this is to gain all residents' thoughts, ideas and to collect as much information as possible. The information collected from this meeting will lead to the next steps which will be a resident's survey.
  - A material's list was created for the event and a suggestion to have the next meeting at the Zephyr Hall.
  - Amanda to send out new calendar invites and to confirm who will be attending on Saturday.
  - Suggested 5 stations:
    - 1. How could the Zephyr Library be improved?
    - 2. How could the Zephyr Hall be improved?
    - 3. How could the Zephyr Playground be improved?
    - 4. Pros of Hall and Library in one building?
    - 5. Cons of Hall and Library in one building?
  - Zed Suggestion a landing page for post meeting and a suggestion box at the Zephyr Library for those who could not attend.
  - Suggested that we should identify our current risks.
    - 1. The Church beside the current Library is being sold.
      - a. AND THAT the Zephyr Library shares a well and the Parking lot with the church.



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- 2. Suggested that we display some pictures of the current building as well as the lot lines. AND we provide a list of upgrades / challenges for the current building
- Shelving / flooring updates everything done except for the Genealogy flooring. Date TBC and no closures are expected for this renovation.
- Clock and Carillon update- one quote, waiting for a second and third quote.
- Related Party Transactions and Related Party Disclosures due.

## 9. Correspondence

- Re: Brock Township letter to Honourable Neil Lumsden, Minister of Tourism, Culture and Sport; Re: Increased Provincial Contribution to Public Libraries
  - Motion of support for Brock Township's letter; Re: Increased Provincial Contribution to Public Libraries
  - And that the Library Board ask that the Township of Uxbridge to write a similar letter also requesting the Province of Ontario to increase its existing funding by at least the rate of inflation for Ontario's public libraries, and
- ✓ Moved by Sheldon, seconded by Dwight; carried unanimously.

## 10. Date of Next Board Meeting: April 18th at the Zephyr Hall at 4:30 pm

## 11. Adjournment: 7:58 pm

✓ Moved by Sheldon, seconded by Dwight; carried unanimously.

2024-03-13     BRODART CANADA COMPANY     89406     SUPPLIES     \$172.67       2024-03-13     WHIOTO     WHITEHOTS INC     3524103     BOOKS     \$489.87       2024-03-13     XERON     XEROX CANADA LTD.     P61941971     COPIES-JAN 26 TO FEB 26     \$68.68       2024-03-13     WHIOTO     WHITEHOTS INC     3523285     BOOKS     \$341.06       2024-03-13     WHIOTO     WHITEHOTS INC     3523285     BOOKS     \$44.48       2024-03-13     WHIOTO     WHITEHOTS INC     3525188     BOOKS     \$44.48       2024-03-13     CWB NATIONAL LEASING     18679258     CUIPMENT LEASE-APR     \$535.92       2024-03-13     WHIOTO     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13     GELOO     PEINENTICS CORPORATION     679158     TELEPHONE-MAR 1 TO APR 1     \$135.54       2024-03-13     BELOO     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13     WHIOO     WHITEHOTS INC     3524550     BOOKS     \$1.418.81       2024-03-13     BELOO     BE	Date	Vendor ID	Vendor Check Name	Invoice Number	Invoice Description	Amount Paid
2024-03-13 TAGO01     TAGONA PRESS     45444     SUPPLIES     \$32.50       2024-03-13 XERO01     XEROX CANADA LTD.     P61941971     COPIES-JAN 26 TO FEB 26     \$68.68       2024-03-13 WHIO07     WHITEHOTS INC     3523285     BOOKS     \$541.06       2024-03-13 WHIO07     WHITEHOTS INC     3525018     BOOKS     \$544.48       2024-03-13 RUH007     WHITEHOTS INC     3525138     BOOKS     \$44.48       2024-03-13 WHIO07     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13 WHIO07     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13 ACCO04     ACCESS COPYRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13 BELLO01     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$131.44       2024-03-13 WHI007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 WHI007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 WHI007     WHITEHOTS     \$10548-02/FEB224     HYDRO-IAN 8 TO FEB 8     \$1,004.11       2024-03-27 IND001     BELL CANAD	2024-03-1	3 BRO001	BRODART CANADA COMPANY	89406	SUPPLIES	\$172.67
2024-03-13     XEROX CANADA LTD.     P61941971     COPIES-JAN 26 TO FEB 26     \$68.68       2024-03-13     WHI007     WHITEHOTS INC     3523285     BOOKS     \$544.06       2024-03-13     WHI007     WHITEHOTS INC     3525018     BOOKS     \$646.99       2024-03-13     WHI007     WHITEHOTS INC     3525018     BOOKS     \$544.48       2024-03-13     WHI07     WHITEHOTS INC     3525188     BOOKS     \$557.06       2024-03-13     WHI007     WHITEHOTS INC     3525188     BOOKS     \$557.06       2024-03-13     FIBE0NETICS CORPORATION     679158     TELEPHONE-MAR 1 TO APR 1     \$135.54       2024-03-13     BELID CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13     BELID CANADA     9054732375/MAR2024     TELEPHONE-MAR     \$311.44       2024-03-13     BELID CANADA     9054732375/MAR2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27     BELID CANADA     105494-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27     WHITEHOTS INC     520895     BOOKS <t< td=""><td>2024-03-1</td><td>3 WHI007</td><td>WHITEHOTS INC</td><td>3524103</td><td>BOOKS</td><td>\$489.87</td></t<>	2024-03-1	3 WHI007	WHITEHOTS INC	3524103	BOOKS	\$489.87
2024-03-13     WHI077     WHITEHOTS INC     3523285     BOOKS     \$341.06       2024-03-13     WHI007     WHITEHOTS INC     3525018     BOOKS     \$\$44.48       2024-03-13     BLUDE HERON BOOKS     386198     BOOKS     \$\$44.48       2024-03-13     CWB 0ATIONAL LEASING     18679258     EQUIPMENT LEASE-APR     \$\$353.92       2024-03-13     FIBBENETICS CORPORATION     679158     TELEPHONE-MAR 1TO APR 1     \$135.54       2024-03-13     ACCOBS COPRIGHT     61102/57709     LICENCE FTE-2024     \$90.40       2024-03-13     BELIO AADA     9058529748/MAR2024     TELEPHONE-MAR 1TO APR 1     \$135.54       2024-03-13     BELIO BELI CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$10.114       2024-03-13     WHI007     WHITEHOTS INC     3524550     BOOKS     \$14.418.81       2024-03-13     VEND1     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,00.111       2024-03-27     BRU020     FOREST RIDGE LANDSCAPING INC.     INV0000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27     HND000 </td <td>2024-03-1</td> <td>3 TAG001</td> <td>TAGONA PRESS</td> <td>45444</td> <td>SUPPLIES</td> <td>\$32.50</td>	2024-03-1	3 TAG001	TAGONA PRESS	45444	SUPPLIES	\$32.50
2024-03-13     WHI077     WHITEHOTS INC     3525018     BOOKS     \$646.99       2024-03-13     BLUD01     BLUE HERON BOOKS     386198     BOOKS     \$44.48       2024-03-13     CWB0101     CWB NATIONAL LEASING     18679258     EQUIPMENT LEASE-APR     \$353.92       2024-03-13     WHI070     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13     KUROCA     ACCESS COPYRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$131.44       2024-03-13     WHI070     WHITEHOTS INC     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,04.11       2024-03-13     VEND10     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27     DRU008     BRUCE CLARK & SON PLUMBING & 15709     REPAIRS     \$144.98       2024-03-27     VHI070     WHITEHOTS INC     3525895     BOOKS     \$68.33       2024-03-27     VH0000     LIR. KERSHAW     UXLIB-007     JAN-ROBOTS FOR SENIORS     \$93.75 <tr< td=""><td>2024-03-1</td><td>3 XER001</td><td>XEROX CANADA LTD.</td><td>P61941971</td><td>COPIES-JAN 26 TO FEB 26</td><td>\$68.68</td></tr<>	2024-03-1	3 XER001	XEROX CANADA LTD.	P61941971	COPIES-JAN 26 TO FEB 26	\$68.68
2024-03-13 BLU001     BLUE HERON BOOKS     386198     BOOKS     \$44.48       2024-03-13 CWB001     CWB NATIONAL LEASING     18679258     EQUIPMENT LEASE-APR     \$353.92       2024-03-13 WH1007     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13 FIB003     FIBERNETICS CORPORATION     679158     TELEPHONE-MAR 1 TO APR 1     \$135.54       2024-03-13 ACCO04     ACCESS COPTRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13 BEL001     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$131.48       2024-03-13 WH1007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 WE1001     BELL CANADA     9054732375/MAR2024     TELEPHONE-MAR     \$1,418.81       2024-03-27 BRU008     BRUCE CLARK & SON PLUMBING & 15709     REPAIRS     \$14.498       2024-03-27 FOR002     FOREST RIDGE LANDSCAPING INC.     INV0000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27 HN0002     HNTEROTS INC.     20072033278/MAR2024     HYDRO-FEB 3 TO MAR 5     \$464.42       2024-03-27 HYD003     HNERASINC     20072033278/MAR2024     HYDRO	2024-03-1	3 WHI007	WHITEHOTS INC	3523285	BOOKS	\$341.06
2024-03-13 CWB001     CWB NATIONAL LEASING     18679258     EQUIPMENT LEASE-APR     \$353.92       2024-03-13 WH1007     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13 FIB03     FIBERNETICS CORPORATION     679158     TELEPHONE-MAR 1 TO APR 1     \$135.54       2024-03-13 ACCO04     ACCESS COPVRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13 BEL01     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13 WH1007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 VER001     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,041.11       2024-03-27 BRU008     BRUCE CLARK & SON PLUMBING &     15709     REPAIRS     \$144.98       2024-03-27 VEND01     ELEXICON ENERGY INC.     INV0000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27 VINI007     WHITEHOTS INC     3525895     BOOKS     \$688.33       2024-03-27 IAND02     I.R. KERSHAW     UXLIB-007     JAN-ROBOTS FOR SENIORS     \$3464.42       2024-03-27 NET001     NETAGEN     128890-LIBRARY <t< td=""><td>2024-03-1</td><td>3 WHI007</td><td>WHITEHOTS INC</td><td>3525018</td><td>BOOKS</td><td>\$646.99</td></t<>	2024-03-1	3 WHI007	WHITEHOTS INC	3525018	BOOKS	\$646.99
2024-03-13 WHI007     WHITEHOTS INC     3525138     BOOKS     \$557.06       2024-03-13 FIB003     FIBERNETICS CORPORATION     679158     TELEPHONE-MAR 1 TO APR 1     \$135.54       2024-03-13 ACC004     ACCESS COPYRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13 BEL001     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13 WHI07     WHITEHOTS INC     352450     BOOKS     \$1.41.81       2024-03-13 WE001     BELL CANADA     9054732375/MAR2024     TELEPHONE-MAR     \$131.44       2024-03-13 VER001     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27 REN008     BRUCE CLARK & SON PLUMBING & 15709     REPAIRS     \$144.98       2024-03-27 FOR002     FOREST RIDGE LANDSCAPING INC.     INV0000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27 INR007     WHITEHOTS INC     3525895     BOOKS     \$688.33       2024-03-27 INR007     HYDRO ONE NETWORKS INC.     200072033278/MAR2024     HYDRO-FEB 3 TO MAR 5     \$464.42       2024-03-27 NET001     NETAGEN     78400000/MAR2024	2024-03-1	3 BLU001	BLUE HERON BOOKS	386198	BOOKS	\$44.48
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2024-03-13 ACC004     ACCESS COPYRIGHT     61102/57709     LICENCE FEE-2024     \$90.40       2024-03-13 BEL001     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13 WH1007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 BEL001     BELL CANADA     9054732375/MAR2024     TELEPHONE-MAR     \$131.44       2024-03-13 VER001     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27 FR008     BRUCE CLARK & SON PLUMBING &     15709     REPAIRS     \$144.98       2024-03-27 FR0002     FOREST RIDGE LANDSCAPING INC.     INV0000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27 HN007     WHITEHOTS INC     3525895     BOOKS     \$688.33       2024-03-27 HN007     WHITEHOTS INC     200072033278/MAR2024     HYDRO-FEB 3 TO MAR 5     \$464.42       2024-03-27 NET001     NETAGEN     128890-LIBRARY     SRVICES-MARCH-LIB     \$2,796.75       2024-03-27 NET001     DURHAM REGION -UTILITY FINANCE     7884100000/MAR2024     WATER AND SEWER-JAN 2-FEB 27     \$362.69       2024-03-27 TOR013     DURHAM	2024-03-1	3 WHI007	WHITEHOTS INC	3525138	BOOKS	\$557.06
2024-03-13 BEL001     BELL CANADA     9058529748/MAR2024     TELEPHONE-MAR     \$76.87       2024-03-13 WHI007     WHITEHOTS INC     3524550     BOOKS     \$1,418.81       2024-03-13 BEL001     BELL CANADA     9054732375/MAR2024     TELEPHONE-MAR     \$131.44       2024-03-13 VER001     ELEXICON ENERGY INC.     51001548-02/FEB2024     HYDRO-JAN 8 TO FEB 8     \$1,004.11       2024-03-27 BRU008     BRUCE CLARK & SON PLUMBING &     15709     REPAIRS     \$2,023.22       2024-03-27 FOR002     FOREST RIDGE LANDSCAPING INC.     INV000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27 HAN002     I.K. KERSHAW     UXLIB-007     JAN-ROBOTS FOR SENIORS     \$93.75       2024-03-27 NET001     NETAGEN     128890-LIBRARY     SERVICES-MARCH-LIB     \$2,796.75       2024-03-27 NET001     NETAGEN     128890-LIBRARY     SERVICES-MARCH-LIB     \$2,796.75       2024-03-27 NET001     NETAGEN     9410045     COPIER-3/1/24 TO 3/31/24     \$202.29       2024-03-27 AND023     ANDREA STEWART     45349     EXPENSES-2/27     \$68.23       2024-03-27 FAR002     DE LAGE LANDEN     9410045	2024-03-1	3 FIB003	FIBERNETICS CORPORATION	679158	TELEPHONE-MAR 1 TO APR 1	\$135.54
2024-03-13 WHI07   WHITEHOTS INC   3524550   BOOKS   \$1,418.81     2024-03-13 BEL001   BELL CANADA   9054732375/MAR2024   TELEPHONE-MAR   \$131.44     2024-03-13 VER001   ELEXICON ENERGY INC.   51001548-02/FEB2024   HYDRO-JAN 8 TO FEB 8   \$1,004.11     2024-03-27 BRU008   BRUCE CLARK & SON PLUMBING &   15709   REPAIRS   \$144.98     2024-03-27 FOR002   FOREST RIDGE LANDSCAPING INC.   INV0000123-LIBRARY   SNOW REMOVAL-MARCH-LIBRARY   \$2,023.22     2024-03-27 WHI007   WHITEHOTS INC   3525895   BOOKS   \$688.33     2024-03-27 HVI007   WHITEHOTS INC   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$9464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 TOEL02   DE LAGE LANDEN   910045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 THE001 <td>2024-03-1</td> <td>3 ACC004</td> <td>ACCESS COPYRIGHT</td> <td>61102/57709</td> <td>LICENCE FEE-2024</td> <td>\$90.40</td>	2024-03-1	3 ACC004	ACCESS COPYRIGHT	61102/57709	LICENCE FEE-2024	\$90.40
2024-03-13 BEL001   BELL CANADA   9054732375/MAR2024   TELEPHONE-MAR   \$131.44     2024-03-13 VER001   ELEXICON ENERGY INC.   51001548-02/FEB2024   HYDRO-JAN 8 TO FEB 8   \$1,004.11     2024-03-27 BRU008   BRUCE CLARK & SON PLUMBING &   15709   REPAIRS   \$144.98     2024-03-27 FOR002   FOREST RIDGE LANDSCAPING INC.   INV0000123-LIBRARY   SNOW REMOVAL-MARCH-LIBRARY   \$2,023.22     2024-03-27 WH1007   WHITEHOTS INC   3525895   BOOKS   \$688.33     2024-03-27 HYD005   HYDRO ONE NETWORKS INC.   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   45349   EXPENSES-2/27   \$68.23     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05	2024-03-1	3 BEL001	BELL CANADA	9058529748/MAR2024	TELEPHONE-MAR	\$76.87
2024-03-13 VER001   ELEXICON ENERGY INC.   51001548-02/FEB2024   HYDRO-JAN 8 TO FEB 8   \$1,004.11     2024-03-27 BRU008   BRUCE CLARK & SON PLUMBING &   15709   REPAIRS   \$144.98     2024-03-27 FOR002   FOREST RIDGE LANDSCAPING INC.   INV0000123-LIBRARY   SNOW REMOVAL-MARCH-LIBRARY   \$2,023.22     2024-03-27 WH1007   WHITEHOTS INC   3525895   BOOKS   \$688.33     2024-03-27 IAN002   I.R. KERSHAW   UXLIB-007   JAN-ROBOTS FOR SENIORS   \$93.75     2024-03-27 NET001   NETAGEN   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,292.99     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 HE4002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WH1	2024-03-1	3 WHI007	WHITEHOTS INC	3524550	BOOKS	\$1,418.81
2024-03-27 BRU008   BRUCE CLARK & SON PLUMBING &   15709   REPAIRS   \$144.98     2024-03-27 FOR002   FOREST RIDGE LANDSCAPING INC.   INV0000123-LIBRARY   SNOW REMOVAL-MARCH-LIBRARY   \$2,023.22     2024-03-27 WH1007   WHITEHOTS INC   3525895   BOOKS   \$688.33     2024-03-27 IAN002   I.R. KERSHAW   UXLIB-007   JAN-ROBOTS FOR SENIORS   \$93.75     2024-03-27 HYD005   HYDRO ONE NETWORKS INC.   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   7884100000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 VHI007   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WH1007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76	2024-03-1	3 BEL001	BELL CANADA	9054732375/MAR2024	TELEPHONE-MAR	\$131.44
2024-03-27     FOR022     FOREST RIDGE LANDSCAPING INC.     INV000123-LIBRARY     SNOW REMOVAL-MARCH-LIBRARY     \$2,023.22       2024-03-27     WHI07     WHITEHOTS INC     3525895     BOOKS     \$688.33       2024-03-27     I.R. KERSHAW     UXLIB-007     JAN-ROBOTS FOR SENIORS     \$93.75       2024-03-27     HYDRO ONE NETWORKS INC.     20072033278/MAR2024     HYDRO-FEB 3 TO MAR 5     \$464.42       2024-03-27     NETO01     NETAGEN     128890-LIBRARY     SERVICES-MARCH-LIB     \$2,796.75       2024-03-27     DUR1A3     DURHAM REGION -UTILITY FINANCE     7884100000/MAR2024     WATER AND SEWER-JAN 2-FEB 27     \$362.69       2024-03-27     ANDREA STEWART     45349     EXPENSES-2/27     \$68.23       2024-03-27     DE LAGE LANDEN     9410045     COPIER-3/1/24 TO 3/31/24     \$202.29       2024-03-27     DE LAGE LANDEN     40273     SERVICE     \$850.33       2024-03-27     HEAO2     HEAT-AIR MECHANICAL LTD.     40273     SERVICE     \$850.33       2024-03-27     WHI07     WHITEHOTS INC     3527312     BOOKS     \$1,522.76       2024-03-27<	2024-03-1	3 VER001	ELEXICON ENERGY INC.	51001548-02/FEB2024	HYDRO-JAN 8 TO FEB 8	\$1,004.11
2024-03-27 WHI007   WHITEHOTS INC   3525895   BOOKS   \$688.33     2024-03-27 IAN002   I.R. KERSHAW   UXLIB-007   JAN-ROBOTS FOR SENIORS   \$93.75     2024-03-27 HYD055   HYDRO ONE NETWORKS INC.   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   7884100000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 KER001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 KER001   KEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62	2024-03-2	7 BRU008	BRUCE CLARK & SON PLUMBING &	15709	REPAIRS	\$144.98
2024-03-27 IAN002   I.R. KERSHAW   UXLIB-007   JAN-ROBOTS FOR SENIORS   \$93.75     2024-03-27 HYD005   HYDRO ONE NETWORKS INC.   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   7884100000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-27 KER001   KEROX CANADA LTD.   F01818225   COPIES-DEC 25 TO JAN 26   \$48.62	2024-03-2	7 FOR002	FOREST RIDGE LANDSCAPING INC.	INV0000123-LIBRARY	SNOW REMOVAL-MARCH-LIBRARY	\$2,023.22
2024-03-27 HYD005   HYDRO ONE NETWORKS INC.   200072033278/MAR2024   HYDRO-FEB 3 TO MAR 5   \$464.42     2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   788410000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 KH007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 KEN001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$488.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 WHI007	WHITEHOTS INC	3525895	BOOKS	\$688.33
2024-03-27 NET001   NETAGEN   128890-LIBRARY   SERVICES-MARCH-LIB   \$2,796.75     2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   7884100000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 IAN002	I.R. KERSHAW	UXLIB-007	JAN-ROBOTS FOR SENIORS	\$93.75
2024-03-27 DUR013   DURHAM REGION -UTILITY FINANCE   7884100000/MAR2024   WATER AND SEWER-JAN 2-FEB 27   \$362.69     2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 HYD005	HYDRO ONE NETWORKS INC.	200072033278/MAR2024	HYDRO-FEB 3 TO MAR 5	\$464.42
2024-03-27 AND023   ANDREA STEWART   45349   EXPENSES-2/27   \$68.23     2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 NET001	NETAGEN	128890-LIBRARY	SERVICES-MARCH-LIB	\$2,796.75
2024-03-27 DEL002   DE LAGE LANDEN   9410045   COPIER-3/1/24 TO 3/31/24   \$202.29     2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 DUR013	DURHAM REGION -UTILITY FINANCE	7884100000/MAR2024	WATER AND SEWER-JAN 2-FEB 27	\$362.69
2024-03-27 CAR011   CARTCON GENERAL CONTRACTING   3106   MAINTENANCE-WATER LEAK   \$6,424.05     2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 AND023	ANDREA STEWART	45349	EXPENSES-2/27	\$68.23
2024-03-27 HEA002   HEAT-AIR MECHANICAL LTD.   40273   SERVICE   \$850.33     2024-03-27 WH1007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 DEL002	DE LAGE LANDEN	9410045	COPIER-3/1/24 TO 3/31/24	\$202.29
2024-03-27 WHI007   WHITEHOTS INC   3527312   BOOKS   \$1,522.76     2024-03-27 ENB001   ENBRIDGE   113542251003/MAR2024   ESTIMATE-FEB 15 TO MAR 15   \$1,059.06     2024-03-27 XER001   XEROX CANADA LTD.   P61818225   COPIES-DEC 25 TO JAN 26   \$48.62     2024-03-28 MIN003   MINISTER OF FINANCE   EHT-LIBRARY-MAR/24   EHT-LIBRARY-MAR/2024   \$808.80	2024-03-2	7 CAR011	CARTCON GENERAL CONTRACTING	3106	MAINTENANCE-WATER LEAK	\$6,424.05
2024-03-27 ENB001     ENBRIDGE     113542251003/MAR2024     ESTIMATE-FEB 15 TO MAR 15     \$1,059.06       2024-03-27 XER001     XEROX CANADA LTD.     P61818225     COPIES-DEC 25 TO JAN 26     \$48.62       2024-03-28 MIN003     MINISTER OF FINANCE     EHT-LIBRARY-MAR/24     EHT-LIBRARY-MAR/2024     \$808.80	2024-03-2	7 HEA002	HEAT-AIR MECHANICAL LTD.	40273	SERVICE	\$850.33
2024-03-27 XER001     XEROX CANADA LTD.     P61818225     COPIES-DEC 25 TO JAN 26     \$48.62       2024-03-28 MIN003     MINISTER OF FINANCE     EHT-LIBRARY-MAR/24     EHT-LIBRARY-MAR/2024     \$808.80	2024-03-2	7 WHI007	WHITEHOTS INC	3527312	BOOKS	\$1,522.76
2024-03-28 MIN003 MINISTER OF FINANCE EHT-LIBRARY-MAR/24 EHT-LIBRARY-MAR/2024 \$808.80	2024-03-2	7 ENB001	ENBRIDGE	113542251003/MAR2024	ESTIMATE-FEB 15 TO MAR 15	\$1,059.06
	2024-03-2	7 XER001	XEROX CANADA LTD.	P61818225	COPIES-DEC 25 TO JAN 26	\$48.62
	2024-03-2	8 MIN003	MINISTER OF FINANCE	EHT-LIBRARY-MAR/24	EHT-LIBRARY-MAR/2024	\$808.80

\$23,122.68