



Township of Uxbridge Public Library Board Meeting Agenda

Date: Thursday, May 21st, 2026 @ 7:00 PM

Location: Uxbridge Public Library

1. Call to order

- First Nations Land Acknowledgement

2. Announcements and Guest speakers

- Round table

3. Disclosure of Pecuniary Interest and General Nature thereof.

4. Approval of Agenda

5. Approval of April Minutes

6. Committees:

6.1 Governance and HR Committee

- 2nd EASE Grant application.
- Summer Program Coordinator returning
- 2009 Needs Assessment sent to landscape architects hired for Centennial Park plans
- Annual Survey for 2025 submitted to the province.
- Draft Board Recruitment brochure

6.2 Finance

- 2025 Financial statements of the Uxbridge Library Board
- April accounts
- 4-month summary
- Bequest of \$1,000 received in April
- LSC (Library Services Canada) liquidation cheque received, \$9,814
- CSJ (Canada Summer Jobs) application not successful

6.3 Community Committee

- Door and Circulation stats
- DQ Storytime, May 30
- Seniors Information Fair, June 18
- Baby chicks



Township of Uxbridge Public Library Board Meeting Agenda

Date: Thursday, May 21st, 2026 @ 7:00 PM

Location: Uxbridge Public Library

7. New Business

8. Ongoing Business / Action item

- First Peoples group proposal
- Year In Review – 2025, Presented to Council on April 20

9. Correspondence

- Township received an email complaining about clock music, both ours and Rutledge

10. IN CAMERA

- Items 1 - Personal matters about an identifiable individual, including Municipal and Local Board employees

11. Date of the Next Board Meeting: June 18th, 2026

12. Adjournment



Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 16, 2026 @ 7:00 PM

Location: Uxbridge Public Library

Present: Dave Phillips, Agnes Croxford, Cathy Peters, Sheldon Wolfson, Dwight Clements, Amanda Ferraro, Corrinne Morrison, Christine McKenzie, Zed Pickering

Regrets: Tobi Lee, Gord Shreeve

1. Dave called the meeting to Order at 7:00 pm.

- First Nations Land Acknowledgement - Dave

2. Announcements / Round table

- Accessible voting centers will be offered at both libraries.
- **Sorry, Not Sorry** by Mark Critch, is a great book. Highly recommended by Dave P.
- Chicks are coming back this year (egg to chicken) Thanks to the Friends of the Library for financially supporting this engaging learning opportunity.
- Open House for centennial park master plan was well received. The need for parking was addressed/heard, and assurances were made that no plans are final at this time. The company has been gathering feedback before moving to the planning stage.

3. Disclosure of Pecuniary interest and the General Nature thereof.

- N/A

4. Approval of Agenda

- **Add under new business – Hamilton Public Library**
- ✓ *Approved as amended, moved by Sheldon, seconded by Dwight; carried.*

5. Approval of March Minutes

- ✓ *Approved, moved by Christine, seconded by Cathy; carried.*

6. Committees:

6.1 Governance and HR Committee

- Board recruitment working group (Sheldon, Cathy and Corrinne). Suggestions to come back to the May or June meeting.



Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 16, 2026 @ 7:00 PM

Location: Uxbridge Public Library

6.2 Finance

- March accounts
- ✓ Approved, moved by Christine, seconded by Sheldon; carried.
- Fundraising ideas – more to come next meeting.
- Tap Donation buttons – too expensive. Look for other options.

6.3 Community Committee

- Door and Circulation stats
 - Door stats now include the Zephyr Library.
 - Circulation stats now include Libby and audio e-books.
 - No further suggestions from the Library Board for modifications going forward
- Free Little Library new location
 - Suggestion to move the extra free little Library to the Uxbridge Arena. The replacement one at Goodwood is working well. Corrinne to investigate willingness of Arena to host the LFL
- Senior's grant
 - New opportunity for the library to expand with Senior programming. More info to follow.

7. New Business

- Compton room is almost done. Drywall repair, paint completed and carpet tile replacement scheduled for Friday April 24. Once that repair is complete, all related invoices will be sent into insurance re-claim
- Hamilton Public Library – issues with drugs, overdoses at the library and access issues. Discussion arose about other libraries with similar issues. Should we mention that the key point is that the Hamilton Library Board has decided to require library card or ID presentations to enter the main branch.

8. Ongoing Business / Action item

- Centennial Park Open House



Township of Uxbridge Public Library Board Meeting Minutes

Date: Thursday, April 16, 2026 @ 7:00 PM

Location: Uxbridge Public Library

- The open house and stakeholder meeting was well done. Good representation from various groups. Optimistic that the library's needs were being addressed.
- First Peoples group proposal
 - No new info. More to come
- Clock update
 - It is working. New plan for next winter to prevent seasonal issues to protect the clock.

9. Correspondence

- <https://culc.ca/wp-content/uploads/2026/01/Social-Impact-Study-in-English-2026-2.pdf>
- Residents commented on how good the Thursday afternoon program is and that their son looks forward to it each week.
- Visitor comments on loving the chimes.

10. Date of the Next Board Meeting: May 21st

11. Adjournment at 7:41 pm

- ✓ Approved, moved by Agnes, seconded by Cathy; carried.

Financial statements of
The Corporation of the Township
of Uxbridge Library Board

December 31, 2025

Independent Auditor's Report	1-2
Statement of financial position	3
Statement of operations	4
Statement of change in net financial assets	5
Statement of cash flows	6
Notes to the financial statements	7-11

Independent Auditor's Report

To the Board of Directors of the Township of Uxbridge Library Board and
Members of Council of the Corporation of the Township of Uxbridge

Opinion

We have audited the financial statements of The Corporation of the Township of Uxbridge Library Board (the "Library Board"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Library Board as at December 31, 2025, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Library Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Library Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Library Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Library Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Library Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Library Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Licensed Public Accountants
[DATE]

The Corporation of the Township of Uxbridge Library Board

Statement of financial position

As at December 31, 2025

	Notes	2025 \$	2024 \$
Assets			
Financial assets			
Cash	2	763	632
Investments	2	108,836	106,587
Accounts receivable		14,130	14,062
Due from Township of Uxbridge		37,742	54,578
		161,471	175,859
Liabilities			
Accounts payable and accrued liabilities		44,500	43,141
Deferred revenues		2,702	10,034
Post-employment benefits liability	4	18,988	17,202
		66,190	70,377
Net financial assets		95,281	105,482
Non-financial assets			
Tangible capital assets	5	463,711	439,538
Prepaid expenses		2,396	3,655
		466,107	443,193
Accumulated surplus	6	561,388	548,675

The accompanying notes are an integral part of the financial statements.

The Corporation of the Township of Uxbridge Library Board

Statement of operations

Year ended December 31, 2025

Notes	Budget \$	2025 Actual \$	2024 Actual \$
	(Note 7)		
Revenue			
Grants			
Township of Uxbridge - operating	18,000	944,481	889,644
Province of Ontario	24,176	24,176	24,176
Other grants	—	7,121	4,637
Income from other funds			
Bascom Trust Fund	—	65	140
Todorow Reserve Fund	—	1,481	1,761
Interest income	1,200	1,823	2,097
Fines and fees	29,000	40,904	35,886
Donation of tangible capital assets	19,000	13,408	11,568
Donations and fundraising	2,600	21,289	5,924
	93,976	1,054,748	975,833
Expenses			
Salaries and wages	618,456	622,698	580,093
Benefits	144,004	148,471	132,804
Repairs and maintenance	64,750	66,235	67,874
Utilities	34,875	30,119	31,216
Sundry	31,800	29,599	27,205
Computer maintenance	45,400	44,259	42,971
Township of Uxbridge Capital Funding Transfer	—	—	174,320
Janitor and expenses	3,200	3,468	2,105
Other supplies	6,100	14,754	8,613
	948,585	959,603	1,067,201
Amortization expense	128,140	82,432	83,025
	1,076,725	1,042,035	1,150,226
Annual (deficit) surplus	(982,749)	12,713	(174,393)
Accumulated surplus, beginning of year	548,675	548,675	723,068
Accumulated surplus, end of year	(434,074)	561,388	548,675

The accompanying notes are an integral part of the financial statements.

The Corporation of the Township of Uxbridge Library Board

Statement of change in net financial assets

Year ended December 31, 2025

	Budget \$	2025 Actual \$	2024 Actual \$
	(Note 7)		
Annual (deficit) surplus	(982,749)	12,713	(174,393)
Acquisition of tangible capital assets	57,000	(106,605)	(204,727)
Amortization of tangible capital assets	128,140	82,432	83,025
	(797,609)	(11,460)	(296,095)
Increase (decrease) in prepaid expenses	—	1,259	(1,234)
Change in net financial assets	(759,274)	(10,201)	(297,329)
Net financial assets, beginning of year	105,482	105,482	402,811
Net financial assets, end of year	(653,792)	95,281	105,482

The accompanying notes are an integral part of the financial statements.

Draft

The Corporation of the Township of Uxbridge Library Board

Statement of cash flows

Year ended December 31, 2025

	2025	2024
	\$	\$
Operating activities		
Annual surplus (deficit)	12,713	(174,393)
Items not involving cash		
Amortization expense	82,432	83,025
Donation of tangible capital assets	(13,408)	(11,568)
Change in non-cash operating items		
Accounts receivable	(68)	(330)
Due from Township of Uxbridge	16,836	441,916
Temporary investments	(2,249)	(1,641)
Prepaid expenses	1,259	(1,234)
Accounts payable and accrued liabilities	1,359	(142,252)
Deferred revenue	(7,332)	(750)
Post-employment benefits liability	1,786	498
	93,328	193,271
Capital activity		
Acquisition of tangible capital assets	(93,197)	(193,159)
Change in cash	131	112
Cash, beginning of year	632	520
Cash, end of year	763	632

The accompanying notes are an integral part of the financial statements.

The Corporation of the Township of Uxbridge Library Board

Notes to the financial statements

December 31, 2025

1. Significant accounting policies

The financial statements of the Corporation of the Township of Uxbridge Library Board (the "Library Board") are the representations of management prepared in accordance with accounting standards established by the Public Sector Accounting Board ("PSAB") of Chartered Professional Accountants of Canada.

Basis of presentation

(i) Basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occur that gave rise to the revenues and the amounts are determined to be collectible; expenses are recognized in the period the goods and services are acquired, and a liability is incurred, or transfers are due.

(ii) Financial instruments

The Library Board financial instruments consisting of cash, investments, receivables, due from the Township, and accounts payable and accrued liabilities are recorded at cost.

(iii) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

Tangible capital assets

(a) Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Library collections	7 years
Furniture and equipment	10 to 50 years
Computer systems	3 to 20 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal.

(b) Contribution/donation of tangible capital assets

Tangible capital assets received as contributions or donations are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue.

(iv) Post-employment benefits liability

The Library Board recognizes a post-employment benefits liability as employees earn entitlements through service.

(v) Government transfers

Government transfers are recognized as revenues by the Library Board in the period in which the transfer is authorized and any eligibility criteria are met unless they are restricted through stipulations that require specific actions to be carried out in order to keep the transfer. For such transfers, revenue is recognized as the stipulation has been met.

The Corporation of the Township of Uxbridge Library Board

Notes to the financial statements

December 31, 2025

1. Significant accounting policies (continued)

Basis of presentation (continued)

(vi) Pension plan

The Board is an employer member of the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer, defined benefit pension plan (the "Plan"). The OMERS Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of assets and administration of the benefits. The Board uses defined contribution plan accounting principles for this Plan. The Board records as pension expense the amount paid to OMERS for the year plus any amounts owing to OMERS at the end of the year.

(vii) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts in the financial statements and accompanying notes. Due to inherent uncertainty in making estimates, actual results could differ from those estimates. Accounts which are subject to estimates include post-employment benefits liability and related expenses and the net book value of tangible capital assets which is based on estimated useful lives of various capital asset categories.

(viii) Contributed services

The Township of Uxbridge staff contribute many hours per year in back-office services such as human resources, payroll and financial services to assist the Library Board in carrying out its activities. In addition, the Township of Uxbridge provides the Library Board with space to provide its services. Because of the difficulty of determining their fair value, these contributed services are not recognized in the financial statements.

(ix) Revenue

Funding transfers from the Township of Uxbridge and funding transfers from other governments (e.g., transfers from the Province of Ontario) are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. The Township's contribution consists of the current year's net levy as adopted. Government transfers consist of a provincial funding transfer.

Fines and fees are recorded when earned and measurable.

Donations that are restricted is recognized when the corresponding expenses are incurred. Donations that are unrestricted is recognized into revenue upon receipt.

The Corporation of the Township of Uxbridge Library Board

Notes to the financial statements

December 31, 2025

2. Cash and investments

This represents a consolidation of cash and investments from the operating fund. The composition is as follows:

	Cash	Investments	2025 Total	2024 Total
	\$	\$	\$	\$
Operating Fund	763	108,836	109,599	107,219
Reserve Fund (Note 6)	—	—	—	—
	763	108,836	109,599	107,219

The operating fund temporary investments include a guaranteed investment certificate resulting from a donation from the estate of a patron of the Library.

3. Pension agreement

The Library Board makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), a multi-employer plan, which as of December 31, 2025, was on behalf of 13 members of its staff. The multi-employer plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

Contributions were made to OMERS in the amount of \$46,922 (\$30,850 in 2024). As at December 31, 2025, the OMERS Plan with over 640,000 members, has a funding deficit that is approximately \$1.3 million.

4. Post-employment benefits liability

The Library Board makes available to qualifying employees who retire before the age of 65, the opportunity to continue their coverage for such benefits as extended health and drugs and dental care. Coverage ceases at age 65. The amount for the Board's post-employment benefits liability as at December 31, 2025 are based on actuarial valuations for accounting purposes as at December 31, 2023, extrapolated to December 31, 2025.

The following assumptions were used in calculating the post-employment benefit liability:

(a) *General inflation*

A rate of 2.0% (2.0% in 2024) per year is used.

(b) *Interest (discount) rate*

A rate of 4.70% (4.60% in 2024) is used to determine liabilities at the beginning of the fiscal period and for extrapolations during the period. A rate of 4.70% (4.60% in 2024) is used to determine liabilities at the end of the fiscal period.

(c) *Health and dental rate*

Drug costs are presumed to increase 5.5% (5.5% in 2024) after the first year following the December 31, 2023 valuation date, this rate reducing linearly to 4.0% after 15 years (4.0% after 15 years in 2024). Non-drug health and dental costs are presumed to increase 4% per year. Drug costs are assumed to make up 70% of the health costs.

The Corporation of the Township of Uxbridge Library Board

Notes to the financial statements

December 31, 2025

4. Post-employment benefits liability (continued)

(d) Mortality table

Canadian Institute of Actuaries 2014 Composite Mortality Table is used.

Information about the Library Board's post-employment benefit plan is as follows:

	2025	2024
	\$	\$
Accrued benefit liability, at January 1	17,202	16,704
Increase during the current year	1,786	498
Accrued benefit liability, at December 31	18,988	17,202

5. Tangible capital assets

	Collections	Furniture and equipment	Computer systems	Total 2025	Total 2024
	\$	\$	\$	\$	\$
Cost					
Balance, beginning of year	503,209	319,912	28,056	851,177	65,015
Additions	76,609	29,996	—	106,605	204,727
Disposals	(73,745)	—	—	(73,745)	(118,563)
Balance, end of year	506,073	349,908	28,056	884,037	851,179
Accumulated amortization					
Balance, beginning of year	247,607	143,038	20,994	411,639	447,179
Amortization expense	72,092	8,322	2,018	82,432	83,025
Disposals	(73,745)	—	—	(73,745)	(118,563)
Balance, end of year	245,954	151,360	23,012	420,326	411,641
Net book value, end of year	260,119	198,548	5,044	463,711	439,538

During the year \$13,408 (\$11,568 in 2024) worth of books were donated to the Library Board for circulation.

6. Accumulated surplus

Accumulated surplus consists of the following:

	Balance January 1, Restated 2025	Change during the year	Balance December 31, 2025	Balance December 31, 2,024
	\$	\$	\$	\$
Invested in tangible capital assets	439,538	24,173	463,711	439,538
Operating	109,137	(11,460)	97,677	109,137
	548,675	12,713	561,388	548,675

7. Budget figures

The approved budget for 2025, totaling \$1,076,725 of budgeted expenses, and \$982,749 of budgeted deficit is included in Note 17 of the Corporation of the Township of Uxbridge Consolidated Statement. It was approved December 11, 2024, by the Board. The budget was prepared on a basis consistent with that used to report actual results.

The Corporation of the Township of Uxbridge Library Board

Notes to the financial statements

December 31, 2025

8. Risk management

The Uxbridge Public Library has exposure to the following risks from its use of financial instruments: credit risk and liquidity risk.

(a) *Credit risk*

Credit risk is the risk of a financial loss to the Uxbridge Public Library if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held by the Uxbridge Public Library consisting of accounts receivables and due from Uxbridge balance. The Uxbridge Public Library's exposure to credit risk associated with accounts receivable and due from Uxbridge is assessed as low because they are due largely from governments.

(b) *Liquidity risk*

Liquidity risk is the risk that the Uxbridge Public Library will not be able to meet its financial obligations as they become due. The Uxbridge Public Library's objective is to have sufficient liquidity to meet these liabilities when due. The Uxbridge Public Library monitors its cash balance and cash flows generated from operations to meet its liquidity requirements. The liquidity risk arises from the financial liabilities consisting of accounts payable and accrued liabilities.

Draft

Date	Vendor ID	Vendor Check Name	Invoice Number	Invoice Description	Amount Paid
2026-04-01	MAU001	MAUREEN O'SHEA BROWN	JAN/FEB 2026-EXP	EXPENSES	\$79.63
2026-04-01	HEA002	HEAT-AIR MECHANICAL LTD.	46964	SERVICE	\$987.06
2026-04-01	HEA002	HEAT-AIR MECHANICAL LTD.	46950	SERVICE	\$2,375.15
2026-04-01	VER001	ELEXICON ENERGY INC.	51001548-02/MAR2026	HYDRO-FEB 8 TO MAR 8	\$1,071.98
2026-04-01	WHI007	WHITEHOTS INC	3624927	BOOKS	\$300.12
2026-04-01	WHI007	WHITEHOTS INC	3622887	BOOKS	\$761.48
2026-04-01	UNI014	UNIFIRST CANADA LTD	2493024869	MAT SERVICE-3/17	\$55.73
2026-04-01	UNI014	UNIFIRST CANADA LTD	2493020925	MAT SERVICE-2/19	\$55.73
2026-04-01	UNI014	UNIFIRST CANADA LTD	2493023120	MAT SERVICE-3/5	\$55.73
2026-04-01	UNI014	UNIFIRST CANADA LTD	249302318	MAT SERVICE-3/12	\$55.73
2026-04-01	UNI014	UNIFIRST CANADA LTD	2493022035	MAT SERVICE-2/26	\$55.73
2026-04-01	WHI007	WHITEHOTS INC	3624123	BOOKS	\$812.16
2026-04-01	WHI007	WHITEHOTS INC	3622983	BOOKS	\$558.42
2026-04-01	WHI007	WHITEHOTS INC	3624276	BOOKS	\$586.44
2026-04-01	WHI007	WHITEHOTS INC	3624826	BOOKS	\$463.58
2026-04-01	WHI007	WHITEHOTS INC	3624784	BOOKS	\$226.78
2026-04-01	HYD005	HYDRO ONE NETWORKS INC.	200072033278/MAR2026	HYDRO-FEB 4-MAR 6	\$546.01
2026-04-01	ENB001	ENBRIDGE	113542251003/MAR2026	ESTIMATE-FEB 14-MAR 16	\$957.59
2026-04-06	CIB003	CIBC VISA	7412-FEB16-MR15/26	7412-FEB 16-MAR 15	\$716.87
2026-04-15	FIB003	FIBERNETICS CORPORATION	785491	TELEPHONE-APR	\$141.13
2026-04-15	HEA002	HEAT-AIR MECHANICAL LTD.	47009	SERVICE	\$968.98
2026-04-15	LAK003	LAKERIDGE HEALTH	3310	CARDIAC SAFE PRG-JAN 1-MAR31	\$282.50
2026-04-15	RON001	RONA INC.	33220-14806181	SUPPLIES	\$177.03
2026-04-15	WHI007	WHITEHOTS INC	3626953	BOOKS	\$450.29
2026-04-15	WHI007	WHITEHOTS INC	3626536	DVD	\$35.16
2026-04-15	WHI007	WHITEHOTS INC	3625679	DVD'S	\$158.30
2026-04-15	WHI007	WHITEHOTS INC	3626534	BOOKS	\$152.31
2026-04-15	XER001	XEROX CANADA LTD.	F65520197	COPIES-2/26/26-3/27/26	\$71.88
2026-04-15	ZES001	ZEST KIDS HUB INC.	INV-000013	MARCH BREAK-STEAM DAY	\$1,365.00
2026-04-15	UNI014	UNIFIRST CANADA LTD	2493026002	MAT SERVICE-3/24	\$55.73
2026-04-15	UNI014	UNIFIRST CANADA LTD	2493027081	MAT SERVICE-3/31	\$55.73
2026-04-15	WHI007	WHITEHOTS INC	3625752	BOOKS	\$546.92

2026-04-15	BRO001	BRODART CANADA COMPANY	105736	SUPPLIES	\$44.89
2026-04-15	EXP009	EXPRESS MAG INSTITUTIONS	FINS162655	MAGAZINES	\$399.67
2026-04-15	BLU001	BLUE HERON BOOKS	428518	BOOKS	\$66.31
2026-04-15	COR001	CORRINNE MORRISON	EXP/MILEAGE-FEB/MR26	EXPENSES/MILEAGE-FEB-MAR	\$233.33
2026-04-15	BEL001	BELL CANADA	9054732375/APR2026	TELEPHONE-APR	\$146.31
2026-04-15	BEL001	BELL CANADA	9058529748/APR2026	TELEPHONE-APR	\$76.86
2026-04-15	BLU001	BLUE HERON BOOKS	427420	BOOKS	\$88.99
2026-04-15	BLU001	BLUE HERON BOOKS	428307	BOOK	\$22.67
2026-04-15	BLU001	BLUE HERON BOOKS	428114	BOOK	\$32.75
2026-04-29	MEE001	MEEK ELECTRIC	10841	MAINTENANCE	\$329.32
2026-04-29	MAR004	MARTY S WINDOW CLEANING	44	BOTTOM EXTERIOR-WINDOW CLEAN	\$146.90
2026-04-29	DUR013	DURHAM REGION -UTILITY FINANCE	7884100000/APR2026	WATER AND SEWER-FEB24-MAR30	\$244.80
2026-04-29	ENB001	ENBRIDGE	113542251003/APR2026	ACTUAL-MAR 17-APR 17	\$1,025.92
2026-04-29	FOR002	FOREST RIDGE LANDSCAPING INC.	INV0004426-LIBRARY	SNOW REMOVAL-APR	\$2,053.52
2026-04-29	MIL003	MILLER WASTE SYSTEMS	115-0007958658	WASTE REMOVAL-MAR	\$79.25
2026-04-29	HYD005	HYDRO ONE NETWORKS INC.	200072033278/APR2026	HYDRO-MAR 6-APR 8	\$444.81
2026-04-29	DEL002	DE LAGE LANDEN	10715905	COPIER-5/1/26-5/31/26	\$202.29
2026-04-29	BRU008	BRUCE CLARK & SON PLUMBING &	18476	BACKFLOW TEST	\$231.65
2026-04-29	THE005	THE COMPUTER MEDIA GROUP	1566899-IN	SUPPLIES	\$244.10
2026-04-29	WHI007	WHITEHOTS INC	3627503	BOOKS	\$348.99
2026-04-29	WHI007	WHITEHOTS INC	3627226	BOOKS	\$482.91
2026-04-29	WHI007	WHITEHOTS INC	3628692	BOOKS	\$615.85
2026-04-29	DUR045	DURHAM FIRST AID INC.	35018	STAY SAFE COURSE	\$678.00
2026-04-29	WHI007	WHITEHOTS INC	3628091	BOOKS	\$153.83
2026-04-29	WHI007	WHITEHOTS INC	3628016	BOOKS	\$398.16
2026-04-29	WHI007	WHITEHOTS INC	3628694	BOOKS	\$34.38
2026-04-29	UNI014	UNIFIRST CANADA LTD	2493029192	MAT SERVICE-4/14	\$55.73
2026-04-29	UNI014	UNIFIRST CANADA LTD	2493028024	MAT SERVICE-4/7	\$55.73
2026-04-29	WHI007	WHITEHOTS INC	3629833	BOOKS	\$331.29
2026-04-29	WHI007	WHITEHOTS INC	3629838	BOOKS	\$21.54
2026-04-29	WHI007	WHITEHOTS INC	3629837	DVD	\$31.04
2026-04-29	WHI007	WHITEHOTS INC	3629835	DVD'S	\$62.06
2026-04-30	MIN003	MINISTER OF FINANCE	EHT-APRIL/26-LIBRARY	EHT-LIBRARY-APRIL/26	\$892.16

\$25,458.89

**Township of Uxbridge
Library Summary Report
For the Four Months Ending Thursday, April 30, 2026**

	YTD Actual	YTD Budget	YTD Variance	2025 Budget
<u>Operating Expenses:</u>				
Library Materials Purchased	32,682	72,372	39,690	71,872
<u>Programming:</u>				
Programs	2,851	6,150	3,299	5,250
Promotion	0	650	650	650
Total Programming	2,851	6,800	3,949	5,900
Administrative Costs	-2,652	21,545	24,197	19,950
Repairs and Maintenance	22,399	71,175	48,776	63,450
Utilities	9,709	31,524	21,815	34,875
<u>Equipment & Maintenance:</u>				
Photocopying	535	2,100	1,565	2,000
Equipment Maintenance	734	2,500	1,766	2,500
Hardware and Software	1,699	12,000	10,301	12,000
Computer Maintenance	10,074	34,200	24,126	33,400
ISPN fees	973	2,950	1,977	2,950
Total Equipment	14,015	53,750	39,735	52,850
Salaries, Wages & Benefits	234,566	840,824	606,258	763,380
Professional Development	3,772	6,000	2,228	6,000
Health & Safety	254	2,300	2,046	2,200
Mileage	80	950	870	900
Total Expenses - Per Budget	317,676	1,107,240	789,563	1,021,377
<u>Other Items:</u>				
Amortization - TCA	29,940	-12,492	-42,432	58,905
Amortization - Other	5,522	11,044	5,522	7,821
Transfer to TCA	-28,443	0	28,443	0
	7,019	-1,448	-8,466	66,726
Total Expenses	324,695	1,105,792	781,096	1,088,103

**Township of Uxbridge
Library Summary Report
For the Four Months Ending Thursday, April 30, 2026**

Operating Revenues:

Grants:

Municipal Grants	259,266	1,037,064	-777,798	932,701
Provincial Grant	0	24,176	-24,176	24,176
Total Grants	259,266	1,061,240	801,974	956,877

Donations:

Specified Donations	1,009	950	59	600
Material Donations	0	12,000	-12,000	19,000
Program Donations	39	1,500	-1,461	1,500
Total Donations	1,048	14,450	13,401	21,100

Fundraising:

Volumes of Giving	0	500	-500	500
General Fundraising	5	0	5	0
Total Fundraising	5	500	495	500

Other Revenue:

Discard Books	81	350	-270	450
Programming Revenue	16,816	16,000	816	15,000
Room Rentals	1,135	2,700	-1,565	2,500
Late Fines	2,404	6,350	-3,946	6,150
Genealogy Income	10	200	-190	200
Interest Income	2	1,800	-1,798	1,200
Sundry	1,507	3,650	-2,143	4,700
Cost Recovery	430	0	430	0
Total Other Revenue	22,385	31,050	8,666	30,200

Total Revenues - Per Budget	282,704	1,107,240	824,536	1,008,677
------------------------------------	----------------	------------------	----------------	------------------

Items not Budgeted:

Total Revenues	282,704	1,107,240	824,536	1,008,677
-----------------------	----------------	------------------	----------------	------------------

Net Expenditures - Per Budget	34,972	0	-34,973	12,700
--------------------------------------	---------------	----------	----------------	---------------

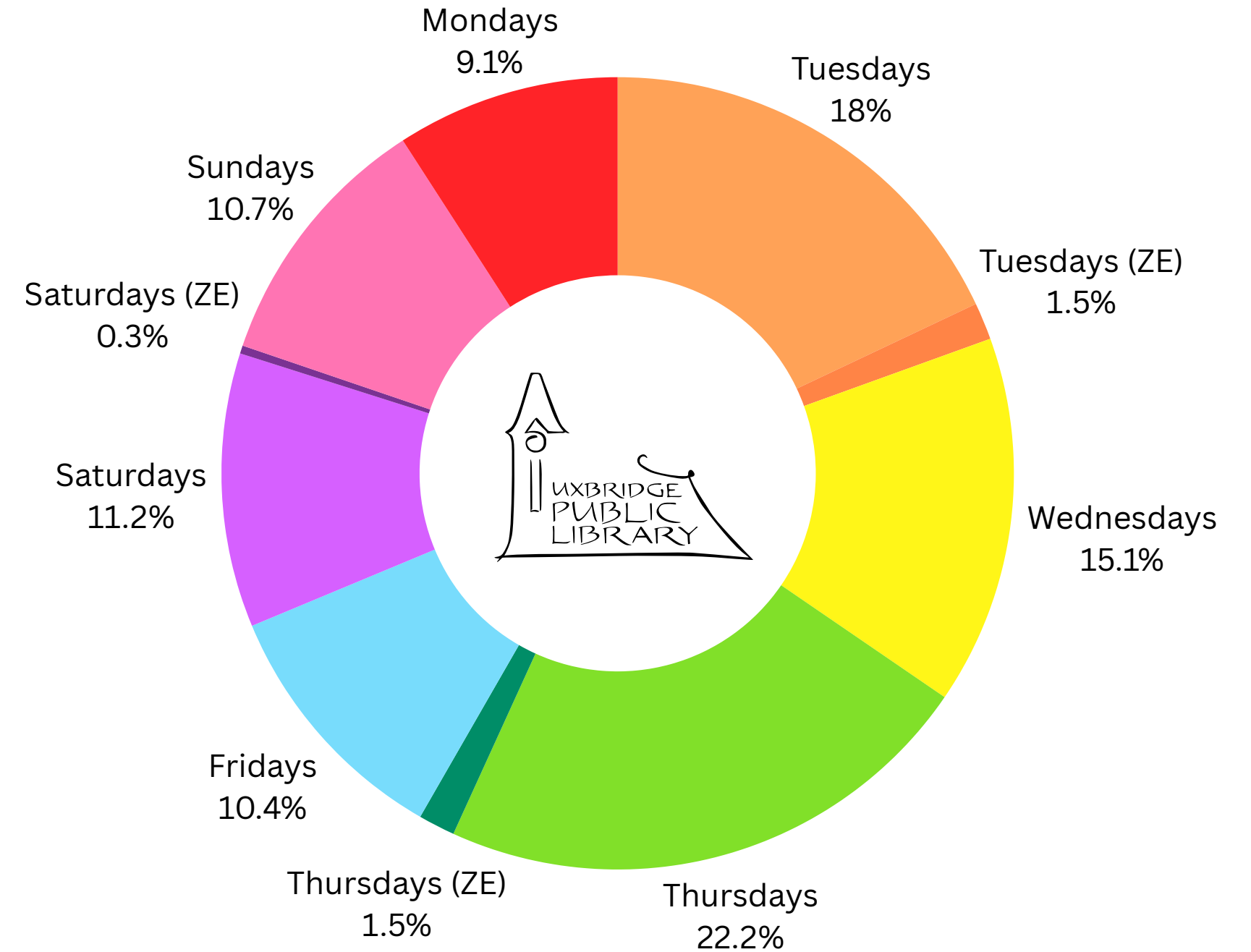
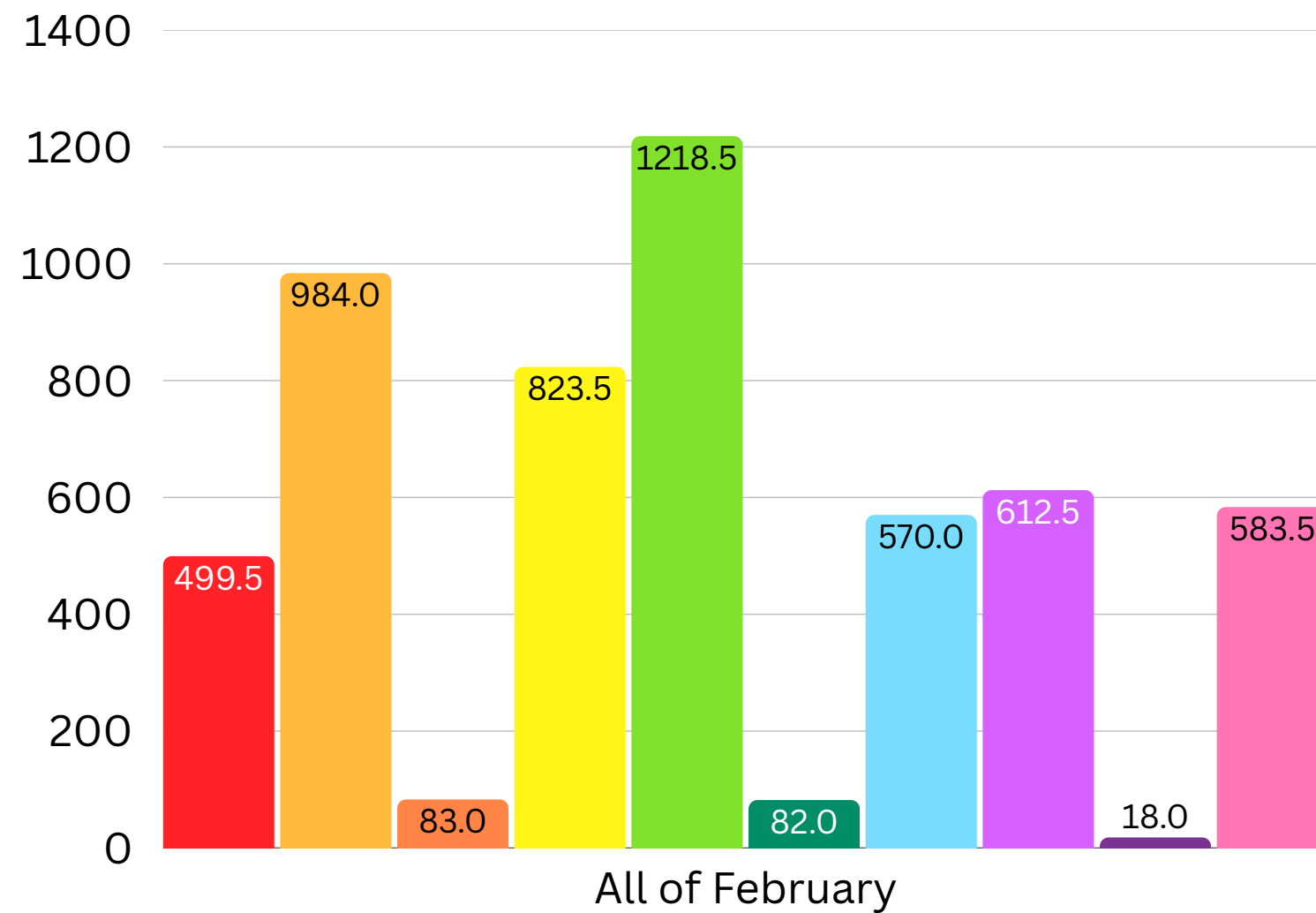
Net Expenditures	41,991	-1,448	-43,440	79,426
-------------------------	---------------	---------------	----------------	---------------

Door Counter in April 2026

Total UX: 5291.5

Total ZE: 183

- Mondays ● Tuesdays ● Tuesdays (ZE)
- Wednesdays ● Thursdays
- Thursdays (ZE) ● Fridays ● Saturdays
- Saturdays (ZE) ● Sundays



Circulation Stats - 2 Year Comparison

● April 2025 ● April 2026

