



Township of Uxbridge Public Library Board Meeting Agenda

Date: Wednesday, October 14th, 2026 @ 7:00 PM

Location: Uxbridge Public Library

1. Call to order

- First Nations Land Acknowledgement

2. Announcements and Guest speakers

- Round table

3. Disclosure of Pecuniary Interest and General Nature thereof.

4. Approval of Agenda

5. Approval of September Minutes

6. Committees:

6.1 Governance and HR Committee

- Program Supervisor role – new job description, additional staff on Saturdays, and potential for additional Saturday programs.

6.2 Finance

- September accounts
- Draft budget discussion

6.3 Community Committee

- Door and Circulation stats (September)
- New Early Learning Station
- New Tough Table
- Genealogy improvements, chairs, ViewScan, desk
- New Chess boards

7. New Business

8. Ongoing Business / Action item

- Update on the Clock tower
- First Peoples group proposal - March 24, 2027 at the Seniors Centre
- Board Recruitment brochure



Township of Uxbridge Public Library Board Meeting Agenda

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9. Correspondence

10. Date of the Next Board Meeting: November 18, 2027

11. Adjournment



Township of Uxbridge Public Library Board Meeting Minutes

Date: Wednesday, September 16th, 2026 @ 7:00 PM
Location: Uxbridge Public Library

Present: Agnes Croxford, Christine McKenzie, Gord Shreeve, Sheldon Wolfson, Zed Pickering, Corrinne Morrison, Catharine Peters, Amanda Ferraro

Regrets: Tobi Lee, Dwight Clements, Dave Phillips,

Guest: Janet Betts, Marleen Riddle

1. Sheldon (acting Chair) called the meeting to Order at 7:00 pm.

- First Nations Land Acknowledgement - Zed

2. Announcements / Round table

- Zed thanked the group for their report to Council and for the four years of hard work. Your contributions are something to be proud of.
- A special thank you given to all the staff that sprang into action when the lightning struck and the tower caught fire.
- Amanda announced her future retirement date (June 30, 2027)

3. Disclosure of Pecuniary interest and the General Nature thereof.

- N/A

4. Approval of Agenda

✓ *Approved, moved by Cathy, seconded by Christine; carried.*

5. Approval of May Minutes

✓ *Approved, moved by Agnes, seconded by Zed; carried.*

6. Committees:

6.1 Governance and HR Committee

- Library Board Term Highlights Report 2022-2026 – Zed and Gord reported that it was received well by Council

6.2 Finance

- June, July, August accounts

✓ *Approved, moved by Cathy, seconded by Gord; carried.*



Township of Uxbridge Public Library Board Meeting Minutes

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Location: Uxbridge Public Library

- Genealogy donation of \$25,000, there will be a public thank you on social media (approval has been given by Estate Trustee)
- Another new donation of \$1,500 to be used for Programming
- Another new donation expected of \$2,000 to be used for new Early Literacy Station

6.3 Community Committee

- Door and Circulation stats (June, July & August)
 - Loves that it measures outcomes
 - Good data for decision making
- Camp demands increased this year
- Summer reading program slightly down
- Do we track YA space? We may look at a door counter for that space. (from Christine)

7. New Business

- Clock tower fire update –
 - Entire roof will be re-shingled
 - An engineer was engaged.
 - Goal to have the work completed prior to Remembrance Day
 - Permits have been issued

8. Ongoing Business / Action item

- First Peoples group proposal
 - At the Seniors Centre
 - Date: March 24, 2027
- Board Recruitment brochure available and many new potential members have picked one up.

9. Correspondence

10. Date of the Next Board Meeting: November 18th, 2026

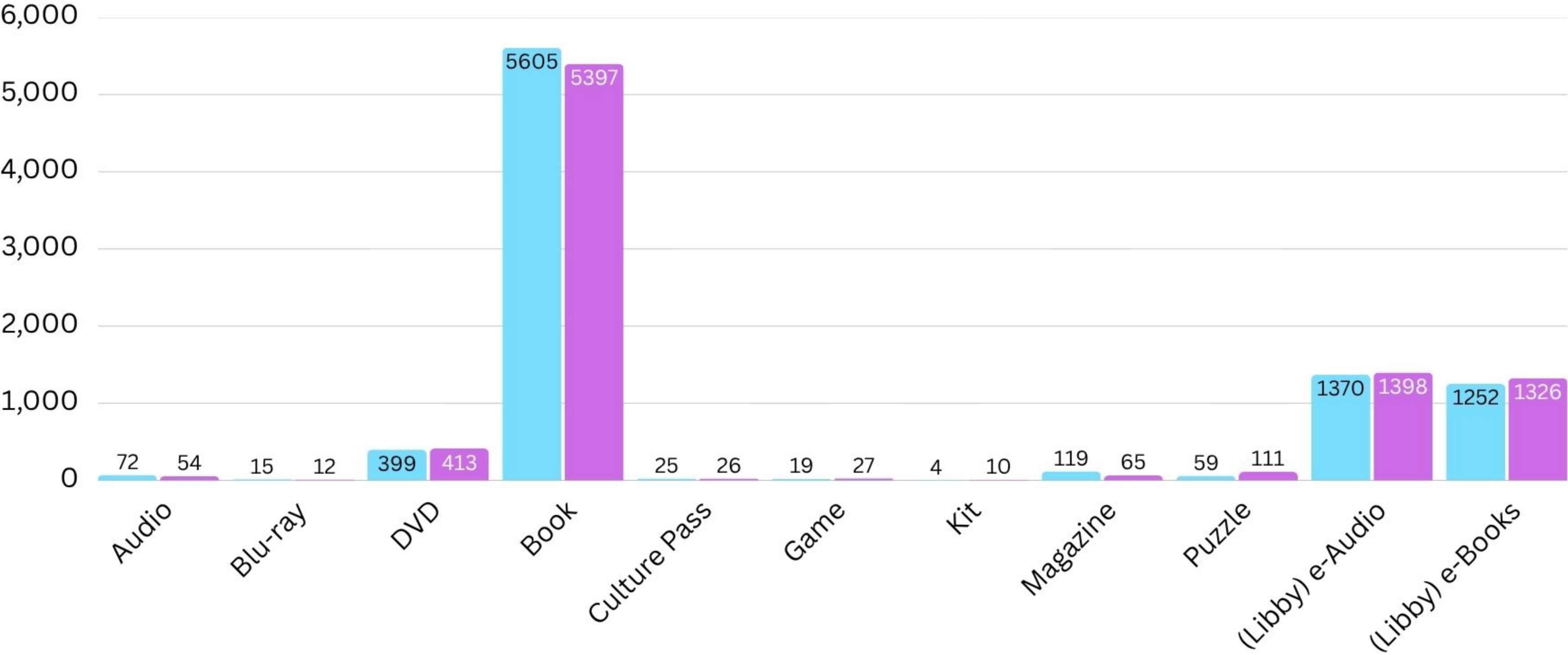
11. Adjournment 7:40 pm

✓ *Approved, moved by Cathy, seconded by Zed; carried.*

Date	Vendor ID	Vendor Check Name	Invoice Number	Invoice Date	Invoice Description	Amount Paid
2026-09-08	CIB003	CIBC VISA	7412-JUN16-JUL15/26	2026-07-15	7412-JUNE 16 TO JULY 15/26	\$717.18
2026-09-08	CIB003	CIBC VISA	7412-JULY16-AUG15/26	2026-08-15	7412-JULY 16 TO AUG 15/26	\$907.58
2026-09-18	ENB001	ENBRIDGE	113542251003/AUG2026	2026-08-20	ACTUAL-JUNE 17 TO AUG 19	\$37.49
2026-09-18	LIN002	LINDA BOYD	EXPENSES-JULY/26	2026-08-20	EXPENSES-JULY	\$148.46
2026-09-18	FIB003	FIBERNETICS CORPORATION	806126	2026-09-01	TELEPHONE-SEPT	\$141.13
2026-09-18	BEL001	BELL CANADA	9054732375/SEPT2026	2026-09-01	TELEPHONE-SEPT	\$151.96
2026-09-18	HYD005	HYDRO ONE NETWORKS INC.	200072033278/SEP2026	2026-09-14	HYDRO-AUG 7 TO SEPT 5	\$125.24
2026-09-18	VER001	ELEXICON ENERGY INC.	2400040463/AUG31/26	2026-08-31	HYDRO-JULY 9 TO AUG 8	\$1,898.82
2026-09-18	DUR013	DURHAM REGION -UTILITY FINA	7884100000/SEPT2026	2026-09-03	WATER AND SEWER-JULY29-AUG26	\$445.34
2026-09-18	BEL001	BELL CANADA	9058529748/SEPT2026	2026-09-01	TELEPHONE-SEPT	\$76.86
2026-09-18	BLU001	BLUE HERON BOOKS	435513	2026-08-12	BOOK	\$20.15
2026-09-18	BLU001	BLUE HERON BOOKS	436440	2026-08-28	BOOK	\$22.67
2026-09-18	NET001	NETAGEN	183768	2026-08-13	SUPPORT-LIGHTNING STRIKE	\$1,732.88
2026-09-18	WHI007	WHITEHOTS INC	3647414	2026-08-19	BOOKS	\$737.67
2026-09-18	WHI007	WHITEHOTS INC	3646532	2026-08-12	BOOKS	\$259.52
2026-09-18	WHI007	WHITEHOTS INC	3645469	2026-07-31	PROCESSING FEES	\$674.51
2026-09-18	UNI014	UNIFIRST CANADA LTD	2493036899	2026-06-02	MAT SERVICE-6/2	\$60.25
						\$8,157.71

Circulation Stats - 2 Year Comparison

● September 2025 ● September 2026



Door Counter in September 2026

Total UX: 5873.5

Total ZE: 170

